

**SOLID WASTE AUTHORITY OF CENTRAL OHIO
BOARD OF TRUSTEES MEETING**



April 7, 2009

**Administrative Office Building
4239 London-Groveport Road
Grove City, Ohio 43123**

MINUTES

1. **Call to order of the regular meeting** – Chairman Frick called the meeting to order at 2:37 p.m.
2. Mr. Cahill led the **Pledge of Allegiance**.
3. **Roll Call** - The Secretary called the roll and the following board members were present: Bob Clemons, Jackie LaMuth, Bill Lotz, Steve Shepard and Board Chairman Brad Frick. Commissioner Paula Brooks joined the meeting at 2:45 p.m.
4. **Paperless Board Meeting Presentation** – Board members were given a brief overview of the new paperless board meetings. They will use computer monitors instead of paper copies for board meetings.
5. **Approval of minutes for the March 3, 2009 meeting** – Mr. Clemons moved to approve the March 3, 2009 meeting minutes, seconded by Mr. Lotz. Approved 5-0.
6. **Old Business**

Resolution 25-09 authorizing the Executive Director to modify the contract with Ohio Mulch Composting LLC for yard waste composting at the Roberts Road Composting Facility. (Tabled March 3, 2009).

Resolution 25-09 remains tabled.

Resolution 35-09 authorizing a Development and Waiver Agreement with Kurtz Brothers, Inc. (Tabled March 10, 2009) (TO BE DEFEATED).

Mr. Lotz made a motion to remove Resolution 35-09 from the Table; seconded by Mr. Shepard. Approved 6-0. Mr. Frick explained that there are two resolutions under New Business that address this issue. Staff recommends the resolution be defeat. Mr. Shepard made a motion to approve; seconded by Mr. Lotz. Defeated 0-6.

7. **New Business**

Executive Session

Resolution 36-09 to convene into executive session in accordance with Ohio Revised Code 121.22 (G)(3) to consider legal matters.

Mr. Clemons made a motion to convene into Executive Session; seconded by Ms. Brooks. Approved by Roll Call vote 6-0. There will be no action taken on the subject of the Executive Session. The board members moved into executive session at 2:50 pm. Ms. LaMuth made a motion to convene out of Executive Session; seconded by Mr. Shepard. Approved 6-0. The board meeting resumed at 3:15 pm.

Administrative Services Committee

Resolution 37-09 authorizing a contract with Principal Financial Group for term life insurance coverage (\$10,000).

The resolution approves the purchase of term life insurance for 31 employees who earn more than \$50,000 per year.

Planning, Programs and Development Committee

Resolution 38-09 authorizing a two-year contract with Columbus Baseball Team Inc. (The Columbus Clippers) for the public awareness and education of recycling at Huntington Park (\$25,500).

Columbus Clippers will track recycling activity using SWACO's on-line solid waste reduction reporting site. Staff believe there will be large crowds this season because of the new ballpark, which will help SWACO reach more people with the recycling message. Drew McCartt from Event Management Strategies was introduced; he is working with staff on this venture.

Resolution 39-09 authorizing a contract with URS Corporation, Inc. for a construction cost assessment of the SWACO Green Energy Center and to waive competitive sealed proposals (\$50,000).

This authorizes a third party to assess the Green Energy Center construction site. Corner Stone will work as a sub-contractor of URS Corporation because of their experience with such matters. The scope of services will be developed and approved by the Department of Energy (DOE). If DOE agrees on the assessment, SWACO has a chance to receive a reimbursement of up to \$2 million dollars.

Resolution 40-09 authorizing the Executive Director to execute a Waiver Agreement with Kurtz Bros. Central Ohio, LLC., 2850 Rohr Road, Groveport, Ohio 43125, for a Class II composting facility.

Information included under Resolution 41-09.

Resolution 41-09 authorizing the Executive Director to execute a Development and Grant Agreement with Kurtz Bros. Central Ohio, LLC., 2850 Rohr Road, Groveport, Ohio, 43125, for the acceptance of food waste associated with the Kroger Organics Projects (\$14,000).

Resolution 41-09 is a companion resolution to 40-09. OEPA asked SWACO to assist with a pilot food composting program Kroger is testing. This is a pilot project with the Ohio Department of Natural Resources and the Ohio Environmental Protection Agency (OEPA). OEPA is in the process of re-writing the law so customers who participate in food composting will not be charged environmental fees. The tonnage associated with this resolution is capped at 1,000 tons.

Resolution 45-09 authorizing the Executive Director to execute a contract modification with Kurtz Bros. Central Ohio, LLC. to add additional funds to the Organics Waste Processing Agreement (\$1,500,000).

SWACO has a current contract with Kurtz Bros. Central Ohio, LLC. this will add additional funds to the contract to take SWACO through the end of 2009.

Engineering, Operations and Compliance Committee

Resolution 42-09 authorizing a modification to the revenue contract with Rumpke of Ohio Inc. for processing of sorted office paper and cardboard.

We currently have a contract in place which expires April 15, 2009. Staff checked the prices in Central Ohio and found that Rumpke was paying SWACO the best price.

Legislative and Legal Committee

Resolution 43-09 authorizing the Executive Director to enter into a contract with Thomson/West Publishing for computer assisted legal research and to Waive Competitive Bids (\$28,500).

There are two main services that provide legal research. SWACO staff is comfortable with West Law and choose to use their service. Competitive bids are being waived because staff members prefer these services. The two services available are competitively priced.

Resolution 44-09 authorizing a settlement agreement with James G. Meier and Jessica Meier (\$2,226).

This is a standard settlement agreement for an accident between a SWACO staff member and a vehicle owned by James G. Meier and Jessica Meier. The payment compensates for their deductible and out of pocket expenses.

Consent Agenda

Mr. Koehler read the resolution numbers on today's consent agenda. Ms. Brooks moved to adopt the consent agenda; seconded by Mr. Clemons. The Consent Agenda was adopted by roll call vote, Trustees Brooks, Clemons, LaMuth, Lotz, Shepard and Chairman Frick voting aye. Resolutions 37-09, 38-09, 39-09, 40-09, 41-09, 42-09, 43-09, 44-09 and 45-09 were adopted 6-0.

Resolutions Removed from Consent Agenda

No resolutions were removed from the Consent Agenda.

Board of Trustees Resolutions

Board members did not add any resolutions.

8. Board Discussion

There was no board discussion.

9. Executive Staff's Report

A. 2008 Budget Reconciliation Report

Presenting the 2008 Budget Reconciliation is required by Resolution 137-08, which also adopted the 2007 budget. Tipping fees for 2008 were 6% below the projection. CFO Paul Koehler reviewed the report with the board members. The Reconciliation Report will be generated monthly and posted on the Board of Trustees web-site.

B. 2009 Accounts Receivable Update

The report showed SWACO's customers are up to date. SWACO also carries protection insurance for the larger haulers. SWACO's top ten customers account for 90% of the receivables.

C. Report on Vote of Solid Waste Rate Advisory Board on Out-of-District rates

SWACO went through a process which includes communicating to the communities about the proposed rate increase for Out-of-District rates. The communities favor adopting the new rates. Communities that voted against the rates said they do not want to see SWACO accept Out-of-District waste. An informational fact sheet was produced for the communities and followed up by telephone calls. Mr. Frick suggested that staff prioritize

the larger (top 10) communities and make sure the agencies receive personal communication from staff.

D. Timeline for Out-of-District Waste Business Plan

The Out-of-District Waste Business Plan will be presented at upcoming committee meetings. Staff met with SWACO's five largest waste hauling customers. The haulers are willing to work with SWACO to help meet budgetary requirements.

E. Bid Openings for Consortium – Eastman & Smith

Joseph Durham from Eastman & Smith is working with the waste consortium communities. Two additional communities joined the original eight; they represent 55,000 households. For the first time the bids they received include incentives for recycling and yard waste collection services. The collection bids are due next month. Economies of scale are working well for these communities.

F. Emerald Awards Update

The Emerald Awards will be on May 12 at 11:30 am at the Aladdin Shrine located at Easton. Mike Jackson will emcee the ceremony. We received 41 entries for awards; 21 of which are for leadership. As of today, \$36,500 in sponsorship funds have been collected. Board members were invited to be a part of the awards presentation.

10. Staff Approved Contracts and Expenditures

Board member reviewed the reports.

Board members requested updates of Audubon, COSI and the Columbus Zoo.

Audubon – The grant agreement was signed a ½ weeks ago. It is a beautiful facility and staff is excited to be a part of it. Commissioner Brooks toured the site today and said Audubon is proud they will be using CNG fuel from SWACO. SWACO may hold an upcoming board meeting at the site.

COSI – Community Outreach staff visited the site last week.

Columbus Zoo – There continues to be concern about which district the zoo resides. Meetings have already started to work out an agreement between the Delaware Solid Waste District and SWACO.

11. Public Comment Period

There were no public comments.

12. Upcoming Meetings

Joint Committee Meeting
Planning, Program and Development Committee
Engineering and Operations Committee
April 21, 2009 – 2:30 pm
SWACO Administrative Office Building
4239 London-Groveport Road
Grove City, Ohio

Administrative Services Committee
April 21, 2009 – 5:00 pm
SWACO Administrative Office Building

Audit and Finance Committee
April 29, 2009 – 3:30 p.m.
Bank of America
10 W. Broad Street
Suite 2250
Columbus, Ohio

Board of Trustees Meeting
May 5, 2009 – 2:30 p.m.
SWACO Administrative Office Building

Legal and Legislative Committee
To be determined

13. Adjourn

Ms. Brooks made a motion to adjourn; seconded by Mr. Clemons.
The meeting adjourned at 4:41 p.m.

