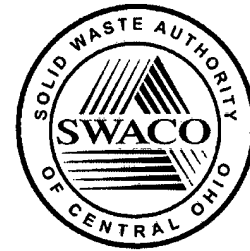


**SOLID WASTE AUTHORITY OF CENTRAL OHIO
BOARD OF TRUSTEES MEETING**



December 1, 2009

**4239 London-Groveport Road
Grove City, Ohio 43123**

MINUTES

1. **Call to order of the regular December 1, 2009 meeting.** Chairman Frick called the meeting to order at 2:39 p.m.
2. Mr. Mills led the **Pledge of Allegiance.**
3. **Roll Call** – The Secretary called the roll and the following board members were present: Colleen Briscoe, Phil Honsey, Mark Kelsey, Bob Clemons, Bill Lotz, Steve Shepard, Vice Chairman Dave Bush and Board Chairman Brad Frick.

SWACO Staff in attendance – Ron Mills, Lynda Sudderberg, Paul Koehler, Rick Dodge, Albert Iosue, Jack Stacy, Paul Flory, Chris Englert, Joe Roush and Terri Merriman
4. **Approval of November 3, 2009 minutes** – Mr. Lotz moved to approve the November 3, 2009 meeting minutes; seconded by Ms. Briscoe. Approved 8-0
5. **Recognize retirees** – Chairman Brad Frick congratulated G. Paul Koehler on his retirement after 19 years of service to SWACO.
6. **New Business**

Executive Session

Resolution 168-09 to convene into executive session in accordance with Ohio Revised Code 121.22 (G)(1) and (G)(3) to consider personnel matters and pending or threatened litigation.

Chairman Frick made a motion to convene into Executive Session; seconded by Colleen Briscoe. Approved by roll call vote 8-0. The board members moved into Executive Session at 2:41 p.m.

Bob Clemons made a motion to convene out of Executive Session; seconded by Phil Honsey. Members resumed the regular December meeting of the Board by roll call vote at 3:19 p.m. Approved 8-0.

Administrative Services Committee

Resolution 169-09 authorizing continuing contracts for calendar year 2010.

Ron Mills presented the continuing contracts for 2010.

Resolution 170-09 authorizing the Executive Director to enter into a third amendment to the Land Lease Agreement with FirmGreen Fuels of Ohio.

Conner Kinsey explained that the resolution authorizes a third modification to the Land Lease Agreement with FirmGreen Fuels of Ohio. This resolution slightly modifies the agreement for the property and includes a new rent payment schedule effective December 15, 2009. There is also a landfill gas purchase agreement. The amendment uses consistent wording which will be used going forward with any subsequent agreements. FirmGreen will be responsible for all taxes on the property.

Resolution 171-09 amending Resolution 92-09 to authorize the 12th Modification to the Lease and Transfer Agreement with the City of Columbus to amend the activities to be carried out by the Environmental Steward, and to extend the term of the Agreement (\$210,912).

Albert Iosue explained the amendment to Resolution 92-09 which details the role, responsibilities and terms of the City of Columbus Environmental Steward position. The Environmental Steward was recently appointed to the Governor's Environmental Committee, which is very important to SWACO. The amendment will allow the position to be extended through 2010.

Audit & Finance Committee

Resolution 172-09 adopting SWACO's Operating and Capital Improvements Budget for calendar year 2010.

Paul Koehler reviewed the 2010 budget with the board members. The budget is based on 900,000 tons (2009 budget was based on 850,000). The tipping fees will increase by \$200,000 for next year. Staff is reduced from 119 to 112 full-time employees. Savings are also found in the services and contract areas. Total expenditures are down \$1 million dollars for 2010. Staff and members discussed.

Resolution 173-09 authorizing a four-year contract with SBC Global Services, Inc., DBA AT&T Global Services on behalf of the AT&T Companies authorized to provide services for telecommunication services (\$160,000).

Joe Roush informed the members of the benefits of the resolution on SWACO's productivity throughout Franklin County. It will allow SWACO to have an off-site disaster recovery site.

Resolution 174-09 repealing the \$6.00 per ton yard waste processing fee for non-municipal yard waste effective December 2, 2009.

Albert Iosue explained that the resolution will repeal the non-municipal yard waste processing fee. Public meetings were held; no comments from the public were received. The Solid Waste Advisory board was convened and information was sent to every community. Fourteen communities responded unanimously, voting yes to repeal the fee.

Planning & Programs Committee

Resolution 175-09 authorizing a one year contract with a one year option with Columbus News Clips for media monitoring services (\$4,800).

John Remy explained that this resolution is for monitoring of media, both locally and state-wide on all three mediums. Requests for Proposals were sent and Columbus News Clips was the most responsive.

Resolution 176-09 authorizing a contract with the Franklin County Board of Health for the 2010 Environmental Crimes Task Force of Central Ohio Program (\$66,221).

Albert Iosue explained that the new name for the program is the 2010 Environmental Crimes Task Force. From 1992 through 2009 the program was contracted through the Franklin County Board of Health, using one contract. In 2010 SWACO will contract with each agency individually. Staff believes with more hands-on management they will have better control of the program. There will be no vehicles purchased or leased in the 2010 contract. The program is funded with Generation Fee money.

Resolution 177-09 authorizing a contract with the City of Columbus, Department of Refuse, for the 2010 Environmental Crimes Task Force of Central Ohio Program (\$84,383).

See Resolution 176-09 for the explanation.

Resolution 178-09 authorizing a contract with the Franklin County Prosecutor's Office for the 2010 Environmental Crimes Task Force of Central Ohio Program (\$81,199).

See Resolution 176-09 for the explanation.

Resolution 179-09 authorizing a contract with the Franklin County Sheriff's Office for the 2010 Environmental Crimes Task Force of Central Ohio Program (\$234,093).

See Resolution 176-09 for the explanation.

Engineering, Operation & Compliance Committee

Resolution 180-09 authorizing a contract with Civil & Environmental Consultants, Inc. for general engineering services at the Franklin County Sanitary Landfill (\$150,000).

Jack Stacy explained that this is for engineering services for the landfill. RFQ's were reviewed by staff who recommends contracting with the three vendors. At the time staff needs engineering services the best and most responsive vendor will be chosen.

Resolution 181-09 authorizing a contract with Weaver Boos Consultants, LLC. for general engineering services at the Franklin County Sanitary Landfill (\$150,000).

See Resolution 180-09 for the explanation.

Resolution 182-09 authorizing a contract with Bair, Goodie and Associates, Inc. for general engineering services at the Franklin County Sanitary Landfill (\$150,000).

See Resolution 180-09 for the explanation.

Resolution 183-09 authorizing a contract with DLZ Ohio, Inc. for general engineering services (\$150,000).

Rick Dodge explained that Resolutions 183, 184 and 185 are for non-landfill general engineering services. Qualifications were received from 10 firms and staff decided the top three companies be placed on contract. The vendor that is the best and most responsive for each individual project will be chosen.

Resolution 184-09 authorizing a contract with ms consultants, inc. for general engineering services (\$150,000).

See Resolution 183-09 for the explanation.

Resolution 185-09 authorizing a contract with Burgess & Niple, Inc. for general engineering services (\$150,000).

See Resolution 183-09 for the explanation.

Resolution 186-09 ratifying the modification to the contract with RKA Petroleum Companies Inc. for the purchase of bulk fuel (\$300,000).

Rick Dodge explained the ratification is needed because there was a 4½% increase in cost. The resolution was presented at the Engineering and Operations Committee meeting. Staff will review the approved state and county contracts and use the vendor with the best price.

Resolution 187-09 authorizing a contract with Labor Ready, Inc. to obtain temporary labor staffing services (\$90,000).

Jack Stacy explained that Resolutions 187, 188 and 190 are for temporary staffing as needed at the landfill.

Resolution 188-09 authorizing a contract with Excel Staffing Services to obtain labor staffing services (\$90,000).

See Resolution 187-09 for the explanation.

Resolution 190-09 authorizing a contract with Minute Men Staffing Services to obtain labor staffing services (\$90,000).

See Resolution 187-09 for the explanation.

Resolution 189-09 authorizing a contract with Arsenault Associates to perform inventory management services (\$70,000).

Chris Englert explained that under this contract a four member team from Arsenault Associates will perform inventory services and help SWACO staff reorganize the inventory system. The company will be on site for 10 days. Ten businesses pulled the RFP documents from SWACO's website but Arsenault was the only vendor who placed a bid.

Legal & Legislative

Resolution 191-09 authorizing the Executive Director to enter into a Settlement Agreement with Alexander T. Hay for damage to his vehicle (\$500).

Conner Kinsey explained that a SWACO vehicle was involved in a three car accident. Mr. Hayes vehicle was totaled in the accident. The \$500 is the deductible to the insurance company.

Consent Agenda

Ms. Sudderberg read the resolution numbers on today's consent agenda. Ms. Briscoe moved to adopt the consent agenda; seconded by Mr. Shepard. The consent agenda was adopted by roll call vote, Trustees Briscoe, Honsey, Clemons, Lotz, Shepard, Vice Chairman Bush and Chairman Frick voting aye. Resolutions 170-09, 171-09, 172-09, 174-09, 175-09, 176-09, 177-09, 178-09, 179-09, 180-09, 181-09, 182-09, 183-09, 184-09, 186-09, 187-09, 188-09, 189-09, 190-09 and 191-09 were adopted 7-0.

Resolutions Removed from Consent Agenda

Mr. Shepard requested that Resolution 169-09 be removed from the consent agenda. Mr. Honsey made a motion to adopt Resolution 169-09; seconded by Ms. Briscoe. Approved 6-0-1, Mr. Shepard abstained.

Mr. Shepard requested that Resolution 173-09 be removed from the consent agenda. Mr. Honsey made a motion to adopt Resolution 173-09; seconded by Mr. Clemons. Approved 6-0-1, Mr. Shepard abstained.

Mr. Shepard requested that Resolution 185-09 be removed from the consent agenda. Mr. Honsey made a motion to adopt Resolution 185-09; seconded by Mr. Lotz. Approved 6-0-1, Mr. Shepard abstained.

Board of Trustees Resolutions

Resolution 192-09 is a settlement agreement with Gloria Alston who was a payroll specialist at SWACO until November, 2009. The total settlement is for \$7,236. Mr. Clemons made a motion to adopt Resolution 192-09; seconded by Mr. Honsey. Approved 7-0.

Resolution 193-09 Executive Director Mills has an employment agreement that establishes his total annual compensation, a portion of which is subject to an annual review by the Board of Trustees. Mr. Mills annual evaluation was reviewed by two committees. The committees unanimously agreed that Mr. Mills would receive the full amount of his compensation for 2009. Mr. Shepard made a motion to adopt Resolution 193-09; seconded by Mr. Lotz. Approved 7-0. Chairman Frick congratulated Mr. Mills.

7. Board Discussion

A. Elect the 2010 Chair and Vice Chair of the Board of Trustees

There is one candidate nominated for each position. The board members unanimously approved the slate.

B. Approval of the 2010 Board Meeting Schedule

Board members adopted the 2010 meeting schedule as follows: January 5, February 2, March 2, April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7.

8. Executive Staff's Report

A. FirmGreen Fuels of Ohio Update – Steve Wilburn

Ron Mills led the conversation by telling the level of interest the project has received by public and private entities, including distribution fleets and service fleets. One of the company's interested could bring over 100 new jobs in the Grove City and Jackson Township area plus additional jobs throughout the State of Ohio. Phil Honsey, City Administrator for the City of Grove City advised that he thinks the sky is the limit for this project; he believes it will be successful. Ron explained we are also pursuing low interest loans from the State for infrastructure improvements to accommodate the facilities. Mr. Honsey explained that we have a rare set of positive elements coming together to make this possible. He said that the landfill is becoming the centerpiece of Grove City's economic development; not a detriment.

Steve Johnson attended the meeting for Steve Wilburn, who was delayed by the airlines. Steve gave a brief summary of recent activities. Chevron conducted a pre-bid meeting with local and regional contractors. The most responsive bidders were selected and they are in the process of contracting with the chosen companies. FirmGreen is ready to begin the infrastructure. Once they receive information back from AT&T they will begin planning the site. There have been some difficulties with the Phase II site. The majority of the site was filled with unconsolidated soil and there is a need for remediation prior to the start of construction. The active project site is about 2 acres and the majority of the site needs to be undercut due to the results of the geotechnical investigation. They are planning to have the site up and running by the last quarter of 2010.

9. Staff Approved Contracts and Expenditures

10. Public Comment Period

11. Upcoming Meetings

Joint Committee Meeting
Planning and Programs Committee
Engineering and Operations Committee
December 15, 2009 – 2:30 p.m.
SWACO Administrative Office Building
4239 London-Groveport Road
Grove City, Ohio

Administrative Services Committee

December 15, 2009 – 5:00 p.m.

Frick Law Building

1265 Neil Avenue

Columbus, Ohio

Audit and Finance Committee

To be determined

Bank of America

10 W. Broad Street

Suite 2250

Columbus, Ohio

Board of Trustees Meeting

January 5, 2010 – 2:30 p.m.

Solid Waste Authority of Central Ohio

4239 London-Groveport Road

Grove City, Ohio 43123

Legal and Legislative Committee

To be determined

12. **Adjourn** – Mr. Lotz made a motion to adjourn the meeting; seconded by Mr. Clemons.

