

JOB POSTING



Revised: 4/2010

Job Title: *Transfer Driver*
Payband: *Skilled Operator*
Department: *Operations*
Reports to: *Transfer Manager*
Exempt: *No*
Start Pay: *\$14.21*

Please forward applications and resumes to Brittney Hyett, Human Resource Specialist at www.brittney.hyett@swaco.org, or fax your resume to 614-871-4909.

SUMMARY

Performs all duties as directed by the Transfer Manager and his/her designee regarding solid waste transfer to the Franklin County Sanitary Landfill. Operates in a safe and courteous manner in accordance with all State of Ohio motor vehicle laws.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to, the following. Other duties may be assigned. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

- Operates Semi tractor trailers, trackhoes, front-end loaders, roll-off trucks and other equipment in a safe and courteous manner in accordance with all State of Ohio motor vehicle laws.
- Secure all loads in accordance with State of Ohio motor vehicle laws.
- Completes daily equipment inspection and drivers logs.
- Maintain inside and outside equipment appearance/cleanliness.
- Follow all SWACO facility rules and procedures.
- reports all accidents/incidents to immediate supervisor, his/her designee, or Safety Manager.
- Reports equipment failures and malfunctions and completes repair order for the fleet mechanics.
- Report all safety concerns
- Operate facility scales/computer program.
- Fuel vehicles and equipment and record vehicle data accurately.
- Direct traffic to proper area for dumping waste at transfer stations.
- Assist mechanic during the performance of basic maintenance on vehicles and equipment. For example change tires, retrieve parts.
- Pick up windblown litter around SWACO facilities, access roads and public roads adjacent to the site.
- Clean offices and maintenance building.
- Open facility gates for business and lock gates at end of day.

SUPERVISOR RESPONSIBILITIES

This job had no supervisory responsibilities

MINIMUM QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

- High school diploma or an equivalent recognized certification.
- Previous experience in operating semi tractor trailers, trackhoes, front-end loaders, roll-off trucks or other equipment.
- Experience backing onto a tipper is preferred

SKILLS

- Operation of:
 - Light, medium, and heavy equipment.
- Ability to:
 - Apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Read, interpret and follow documents such as safety rules, operating, and maintenance instructions/manuals, and procedure manuals.
 - Read and comprehend simple instructions.
 - Add and subtract two digit numbers and multiply and divide by 10's and 100's.
 - Maintain a positive work atmosphere by behaving and communicating in a manner that promotes good relationships with customers, clients, co-workers and management.

Additional skills may be required to perform additional tasks specific to work location, department, or line of business.

CERTIFICATIONS AND LICENSES

Valid Ohio Class A CDL required

PHYSICAL REQUIREMENTS

This position requires performance of physical activities that require moving one's entire body, such as in climbing, lifting, balancing, walking, stooping, twisting, and kneeling; considerable use of the arms and legs, including use of hands to finger, handle or feel; reaching with hands and arms; and talking and hearing. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move 100 pounds or more. Will also climb ladders. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus. Personal Protection Equipment (PPE) requirements as needed: Hard hat, safety glasses, hi visibility outer garment, steel toe boots, gloves.

WORK CONDITIONS

Work may be performed near moving mechanical parts, in elevated dangerous places and outdoors. Significant exposure to adverse weather conditions, sun exposure cold, heat, loud noise, chemicals, dust, fumes, mechanical hazards, fire hazards and electrical hazards.

Must be available for emergency call, shift work and mandatory overtime.

EEO/M/F/D/V Diversity Candidates Encouraged to Apply