

## RESOLUTION 037-20



Authorizing the Executive Director to modify the contract with Bair, Goodie and Associates, Inc. for environmental services, professional engineering, and surveying services at the SWACO facilities and expend an additional amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00), for a total contract amount not to exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000.00).

SWACO previously entered into a contract with Bair, Goodie and Associates, Inc. (“BGA”) in 2019 to perform professional engineering, environmental services, and surveying at all SWACO facilities. During the contract term, SWACO staff relied on BGA for three tasks in addition to the normal operational services. BGA aided in developing SWACO’s updated engineering buildout model after the facility’s permit to install was approved; assisted with creating a second set of lift planning maps needed to fill the 3:1 slope area as approved in the new permit to install; and provided services until an Operations team member returned to work after an unexpected absence. Additional funding is necessary to maintain the regular services provided by BGA for the remainder of the contract term.

Staff therefore recommends the Board approve this resolution authorizing the Executive Director to modify the contract with Bair, Goodie and Associates, Inc. to continue providing environmental services, professional engineering, and surveying at the SWACO facilities.

*Requested by:* Matt Reardon, Environmental Manager

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to modify the contract with Bair, Goodie and Associates, Inc. for environmental services, professional engineering, and surveying at the SWACO facilities and expend an additional amount not to exceed one hundred twenty-five thousand dollars (\$125,000.00), for a total contract amount not to exceed three hundred twenty-five thousand dollars (\$325,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: September 15, 2020

Tracie

Davies

Tracie Davies

Madam Chair, Board of Trustees

Digitally signed by Tracie  
Davies  
Date: 2020.10.08  
06:23:28 -04'00'

Vote:

For: 7 Against: 0 Abs: 0

*Danielle Kuskowski*

Danielle Kuskowski, Secretary

Rebecca Egelhoff

Digitally signed by Rebecca  
Egelhoff  
Date: 2020.10.08 10:36:45 -04'00'

Approved as to Form:

Rebecca L. Egelhoff, Managing Counsel

## Resolution Summary

Resolution 037-20: Authorizing the Executive Director to modify the contract with Bair, Goodie and Associates, Inc. for environmental services, professional engineering, and surveying services at the SWACO facilities and expend an additional amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00), for a total contract amount not to exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000.00).

Requested by: Matt Reardon, Environmental Manager

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### Summary

- This resolution is to modify the contract with Bair, Goodie and Associates, Inc. (“BGA”) to expend an additional one hundred twenty-five thousand dollars (\$125,000.00).
- SWACO utilizes the services of BGA to assist with creating lift maps and the annual operational report submitted to the Ohio EPA, drafting five (5) year buildout models to aid in budgeting, surveying, as well as other general consulting tasks.
- SWACO relied heavily on BGA during the contract term for three tasks additional to the contracted services, and thus additional funds are necessary for the continuation of services for the remainder of the term.

### Purpose & Goals

- The work performed by BGA assists in fulfilling SWACO’s guiding principals to operate with transparency, efficiency, innovation, and fiscal responsibility and to contribute to a safe and healthy community.

### Process Used:

- Cooperative Purchasing     Competitive Process     Sole Source/Best Interest
- BGA was originally awarded the contract for environmental and engineering services after submitting a Statement of Qualifications on a publicly advertised Request for Qualifications, pursuant to Section 6.3.c of SWACO’s Amended Procurement Policy.
  - Per SWACO’s Amended Procurement Policy, Staff is seeking Board Approval to modify this contract.

### Fiscal Impact

Funding for this resolution is provided by:

- Operating Budget     Capital Improvement Plant     Capital Equipment Plan     Capital Outlays Plan

### Future Action Anticipated

- The contract term expires December 31, 2021.

**RESOLUTION 038-20**

Authorizing the Executive Director to enter into a contract with Koorsen Fire and Security for the purchase of fire control system parts and services and expend an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00).

SWACO's Operations and Maintenance Department ("Operations") currently own fifteen (15) pieces of equipment that have onboard fire suppression systems and fire sprinkler systems are installed on the transfer stations tipping floors and in the record storage area of the Administrative office. Additionally, SWACO has ten (10) private fire hydrants at the transfer facilities. All these systems need regular service and parts to maintain the safe and efficient operation of this critical safety equipment. Koorsen Fire and Security has provided this service for SWACO over nine (9) years and has consistently performed well. SWACO will be utilizing a cooperative purchasing agreement as competitively bid through the Department of Administration for the State of Ohio.

As provided in the SWACO Amended Procurement Policy, when purchasing from a State contract, the competitive bidding process has already taken place. Therefore, Staff recommends that the Board of Trustees authorize the Executive Director to enter into a contract with Koorsen Fire and Security for the purchase of fire control system parts and services and expend an amount not to exceed one hundred fifty thousand dollars (\$150,000.00).

*Requested by:* J.D. Compston, Facilities Supervisor

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to execute a contract with Koorsen Fire and Security for the purchase of fire control system parts and services and expend an amount not to exceed One Hundred Fifty Thousand dollars (\$150,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: September 15, 2020

Vote: **7**  
For:      Against: 0 Abs: 0

Tracie  
Davies

Digitally signed by Tracie  
Davies  
Date: 2020.10.08  
06:23:11 -04'00'

Tracie Davies  
Madam Chair, Board of Trustees

*Danielle Kuskowski*

Danielle Kuskowski, Secretary

Rebecca Egelhoff

Digitally signed by Rebecca  
Egelhoff  
Date: 2020.10.08 10:37:30 -04'00'

Approved as to Form:

Rebecca L. Egelhoff, Managing Counsel

## Resolution Summary

Resolution 038-20: Authorizing the Executive Director to enter into a contract with Koorsen Fire and Security for the purchase of fire control system parts and services and expend an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00).

Requested by: J.D. Compston, Facilities Supervisor

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### Summary

- This contract enables SWACO to maintain its solid waste facilities and equipment with fire control systems.
- Installation and maintenance of the fire control systems help prevent major fires inside the engine compartment of the heavy equipment and the transfer facility systems prevent small outbreaks from becoming major fires on the tipping floors. This results in a major cost savings in the event a fire should happen either onboard a piece of heavy equipment or on the tipping floor.

### Purpose & Goals

- Maintaining the safety of all SWACO employees, as well as our facilities, is an agency priority.

### Process Used (check one):

- Cooperative Purchasing     Competitive Process     Sole Source/Best Interest
- The State of Ohio has competitively bid and awarded Schedule Number MMA7602, Index Number MMA 846, to Koorsen Fire and Security, for Safety, Protection, and Environmental Services and Equipment.

### Fiscal Impact

Funding for this resolution is provided by (check one):

- Operating Budget     Capital Improvement Plan     Capital Equipment Plan  
 Capital Outlays Plan

### Future Action Anticipated

- None anticipated at this time.

**RESOLUTION 039-20**

Authorizing the Executive Director to modify the contract with Rea & Associates, Inc. for accounting support services, waive the procurement requirements, and expend an additional Fifty Thousand Dollars (\$50,000.00), for a total amount not to exceed One Hundred Thousand Dollars (\$100,000.00).

Since 2016, SWACO has utilized the services of Rea & Associates, Inc. (“Rea”) to provide accounting services to implement new Government Account Standards Board (“GASB”) requirements, assist with the annual audit, interpret modifications to General Acceptable Accounting Principles (“GAAP”), and augment departmental staff, specifically the vacant accounts receivable role. Staff will require additional assistance from Rea to for the remainder of the year, and thus additional funds are necessary.

Rea is very familiar with the operations of SWACO and has specialized knowledge of SWACO accounting practices. Pursuant to Section 9.1.b of SWACO’s Amended Procurement Policy, the Board may waive the requirements of the Policy if it is in the best interest of SWACO to do so. As such, Staff recommends the Board waive the competitive procurement requirements in the best interests of SWACO.

SWACO Staff recommends the Board authorize the Executive Director to modify the contract with Rea & Associates, Inc. for accounting support services, waive the competitive procurement requirements, and expend an additional fifty thousand dollars (\$50,000.00), for a total amount not to exceed one hundred thousand dollars (\$100,000.00).

*Requested by:* David Logan, Accounting and Finance Manager

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to modify the contract with Rea & Associates, Inc. for accounting support services and expend an additional fifty thousand dollars (\$50,000.00), for a total amount not to exceed one hundred thousand dollars (\$100,000.00).
2. Pursuant to Section 9.1.b. of the SWACO Amended Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 8 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: September 15, 2020

Tracie  
Davies

Digitally signed by Tracie  
Davies  
Date: 2020.10.08  
06:23:58 -04'00'

Tracie Davies  
Madam Chair, Board of Trustees

Vote:

For: 7 Against: 0 Abs: 0

*Danielle Kuskowski*

Danielle Kuskowski, Secretary

Rebecca Egelhoff

Digitally signed by Rebecca  
Egelhoff  
Date: 2020.10.08 10:38:05 -04'00'

Approved as to Form:

Rebecca L. Egelhoff, Managing Counsel

## Resolution Summary

Resolution 039-20: Authorizing the Executive Director to modify the contract with Rea & Associates, Inc. for accounting support services, waive the procurement requirements, and expend an additional fifty thousand dollars (\$50,000.00), for a total amount not to exceed one hundred thousand dollars (\$100,000.00).

Requested by: David Logan, Accounting and Finance Manager

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### Summary

- Staff requires additional support services from Rea & Associates, Inc. (“Rea”) to continue to augment staff, specifically the vacant accounts receivable role, and assist with numerous items as contained in the 2020 department plan of work. Thus, additional funds are required to modify the contract.

### Purpose & Goals

- The continuation of the contract with Rea will assist the Accounting and Finance Department in supporting SWACO operations.
- These services are also important to ensure SWACO is compliant with both GASB and GAAP standards.

### Process Used (check one):

- Cooperative Purchasing     Competitive Process     Sole Source/Best Interest
- Rea has provided accounting support services to SWACO since 2016 and are very familiar with SWACO from both an operations and accounting perspective. Replacing them at this time would be a disadvantage and delay normal operating processes.

### Fiscal Impact

Funding for this resolution is provided by (check one):

- Operating Budget     Capital Improvement Plan     Capital Equipment Plan  
 Capital Outlays Plan

### Future Action Anticipated

- SWACO will require additional support services in 2021 and will evaluate the work performed by Rea at that time to ensure the quality of expectations are being met.