
City of Groveport
City of Whitehall
Village of Brice
Clinton Township
Madison Township
Pleasant Township
Sharon Township
Truro Township



2025 Consortium

Invitation to Bid for the Collection, Transportation and Delivery for Disposal or Processing of Residential Solid Waste, Recyclable Materials and Yard Waste Generated by Residential Units, Residential Unit Equivalents, Municipal Facilities and During Special Events to City, Village or Township-Designated Facilities

April 17, 2025

Addendum # 1

The following are responses to questions regarding the “Invitation to Bid for the Collection, Transportation and Delivery for Disposal or Processing of Residential Solid Waste, Recyclable Materials and Yard Waste Generated by Residential Units, Residential Unit Equivalents, Municipal Facilities and During Special Events to City, Village or Township-Designated Facilities” previously released on March 20, 2025.

This Addendum #1 is hereby incorporated into the Bid Documents. Any and all contrary or substitute statements, representations, or declarations encompassed within the previously issued Bid Documents are hereby superseded by this Addendum #1. Any and all additions or clarifications contained herein

constitute supplemental information to be considered in addition to any previous information contained in the Bid Documents. This Addendum is being provided to all known interested Bidders who registered in accordance with the Legal Notice and Instructions to Bidders. A copy of Addendum #1 will also be included with all Bid Documents.

CLARIFICATIONS:

1. Notice: Please note that the notice originally published on SWACO’s website stated "Each Participating Community will individually evaluate and award contracts for the Recycling Services based upon its own bid and contract award requirements. The Joint Bid Process requires bid submissions to be submitted, electronically, by 1:30 p.m. on May 1, 2025 for Recycling Services"

RESPONSE: SWACO corrected its posting on April 3, 2025 at 10:13am to indicate that the bid is for Collection Services and updated the submittal deadline to 11:00 a.m., on May 1, 2025.

QUESTIONS:

1. **Page 3- Will you provide a list of YW facilities SWACO is contracted with?**

RESPONSE: SWACO contracts with Ohio Mulch for yard waste processing and haulers may deliver yard waste to the following Ohio Mulch locations free of charge through December 31, 2025:

- 1) 537 Reynoldsburg-New Albany Road, Blacklick, 43004
- 2) 4665 Westerville Road, Columbus, 43231
- 3) 2541 Harrisburg Pike, Grove City, 43123
- 4) 4120 Roberts Road, Columbus, 43228 - HAULERS MUST WEIGH IN
- 5) 1600 Universal Road, Columbus, 43207 - HAULERS MUST WEIGH IN
- 6) 4480 Winchester Pike, Columbus, 43232
- 7) 2205 Performance Way, Columbus, 43207 - NO HAULING SHOULD OCCUR HERE EXCEPT DURING LEAF SEASON. THIS LOCATION IS FOR HAULERS ONLY, NO RESIDENTS.

2. **Page 3 - Can a vendor bid on a specific community and not others?**

RESPONSE: No. Interested bidders must submit a bid for each community. Exhibit G- Part I(A) is a bid on services for all communities except the City of Whitehall (i.e., City of Groveport, the Townships of Clinton, Madison, Pleasant, Sharon and Truro and the Village of Brice). Exhibit G - Part I(B) is a bid for services in the City of Whitehall.

3. Page 4 - Will the opening take place immediately following the deadline to submit bids?

RESPONSE: Yes. The bid opening begins at 11:00 a.m. on May 1, 2025. The public bid opening will occur in person at the SWACO Administrative Office Building, Executive Conference Room, and virtually, through the Microsoft Teams link in the bid documents.

4. Page 4- Will each community receive separate bids?

RESPONSE: Exhibit G, Bid Forms, have three parts. Exhibit G- Part I(A) is a bid on services for all communities except the City of Whitehall (i.e., City of Groveport, the Townships of Clinton, Madison, Pleasant, Sharon and Truro and the Village of Brice). Exhibit G -Part I(B) is a bid for services in the City of Whitehall. Exhibit G - Part II is a bid for additional services for all communities. Interested bidders must complete all parts of the Bid Forms.

5. Page5- States that additional RU or equivalent located within SWMD may opt in. Is it required for the vendor to approve?

RESPONSE: Legally, no. See Ohio Revised Code Section 9.48. However, the communities have always received approval from the vendor prior to utilizing the opt-in process and have coordinated closely with them prior to implementation, and it is the intention to continue this practice.

6. Does this mean that individual RU can opt in, or would it require the entire municipality to opt in?

RESPONSE: Ohio Revised Code Section 9.48 provides an opt in procedure for interested townships or municipalities who would like to opt into a consortium contract, at a later date without the necessity of a further competitive bidding process. This is not applicable to individual residential units.

7. Page 29 States a community may require use of RFID tag equipment, are RFID tags required for carts?

RESPONSE: The bid document indicates “[t]he Participating Community may require the installation and use of (Participating Community or SWACO provided) equipment capable of reading information on the RFID tag in collection vehicles used by the Collection Contractor.” Recycling carts provided through SWACO’s cart grant have traditionally been equipped with RFID tags, and this provision is included to be able to use the technology to track participation and other data about the curbside programs. However, to date no community in this consortium has required the use of RFID readers in collection vehicles.

- 8. Page 30- 3.6- Section states residents have or will have containers, but additional are required by Vendor, please confirm who is delivering prior to 1/1/26, who will own containers and who will maintain carts during program.**

RESPONSE: Recycling carts – all communities, except for Truro Township, are planning to provide Recycling Carts to residents. The communities will own those carts and will be responsible for maintenance of those carts. Currently, the City of Whitehall, Village of Brice, and Pleasant Township provide their residents with 65-gallon Recycling Carts. The City of Groveport, and Clinton, Madison, and Sharon Township intend to provide their residents with Recycling Carts before the start of the new contract term. The revised Exhibit G II of the Bid Form, see below, requires the vendor to provide a price for residents to rent a solid waste cart. Any additional Solid Waste container(s) that residents rent will need to be provided and maintained by the hauler.

- 9. Page 30 B18- Is the vendor to provide 18-gallon lidded container and a cart per residential unit?**

RESPONSE: “Truro Township does not anticipate providing residents with collection containers for Recyclable Materials. The Collection Contractor shall provide each Residential Unit with one (1) eighteen (18) gallon lidded recycling container at no additional charge. The Collection Contractor shall provide a second eighteen (18) gallon recycling container to each Residential Unit at no additional charge upon the request of the Resident...” This means that the Collection Contractor provides one 18-gallon bin to each residential unit in Truro Township. If a resident requests a second 18-gallon recycling bin, the Collection Contractor must also provide this, free of charge.

Bidders must also provide communities, including Truro Township, with a price for residents to rent a solid waste cart pursuant to Exhibit G II. All 18-gallon containers provided by the Collection Contractor and Solid Waste Carts rented by residents will be owned and maintained by the Collection Contractor

The City of Whitehall, the Village of Brice and Pleasant Township have 65-gallon Recycling Carts that they provide to their residents. The City of Groveport and Clinton, Madison and Sharon Townships intend to have 65-gallon Recycling Carts to provide to their residents by January 1, 2026. However, we have conditioned the bid to state that if the City of Groveport and Clinton, Madison and Sharon Townships have not been able to provide the 65-gallon recycling carts to their residents by January 1, 2026, the status quo for these communities is an 18-gallon bin, which would need to be provide by the Collection Contractor. All of this will be addressed in the implementation plan for each community.

- 10. Page 30- can the vendor provide a cart in place of the 18-gallon bin?**

RESPONSE: No. Truro Township must be given 18-gallon bins. In addition, The Collection Contractor shall provide a second eighteen (18) gallon recycling container to each Residential Unit at no additional charge upon the request of the Resident.

11. Page 30- B18- Is the vendor required to offer all sizes, 35/65/95?

RESPONSE: Pursuant to Bid Form Exhibit G II, bidders must provide a price for residents to rent 35-, 65-, and 95-gallon solid waste carts. The 35/65/95-gallon solid waste and recycling carts in Whitehall are owned and maintained by Whitehall.

12. Page 30- Who is responsible for delivery/maintenance of municipal recycle carts/bins?

RESPONSE: If the municipality provides the Recycling Cart, the municipality is responsible for delivery and service on the carts. If the Collection Contractor provides a recycling bin, the Collection Contractor is responsible for delivery and maintenance.

13. Page 31 - given the difference in the scope of service recycle bin vs cart and unlimited vs limited on MSW, would the consortium consider allowing for pricing specific to each community.

RESPONSE: Recognizing the difference between the community programs, the consortium is requesting a separate bid for the City of Groveport, Village of Brice, and Clinton, Madison, Pleasant, Sharon and Truro Townships, in bid form Exhibit G, Part I(A) and Whitehall, in bid form Exhibit G, Part I (B).

14. What is the contamination threshold for recycling, and who is responsible for monitoring and resident education?

RESPONSE: The Waste Management Recycling Processing bid indicates: “[e]xcessive contamination charges could apply for greater than 20% residue compositions.”

Rumpke’s Recycling Processing bid does not list a contamination threshold, but states: “[w]hen the percentage of residuals hinders, prohibits or damages the process or processing of delivered materials, Rumpke reserves the right to charge the Collection Contractor or hauler for transportation, disposal, material handling and other costs incurred as a result of the materials obtained.”

The Collection Contractor, processing facility, and municipalities are responsible for monitoring contamination. SWACO assists with monitoring and also assists communities with resident education. If an instance occurs where a community has persistent contamination issues, SWACO will support the community with additional education to address the contamination.

15. What is the current/historical contamination percentage? How often is this reported?

RESPONSE: The Recycling Processing Agreement, Paragraph 3.6 requires the processor to notify the Participating Community of any contamination issues. If a Collection Contractor notices excessive contamination, the Collection Contractor can tag the cart, and should also communicate to the Participating Community and SWACO. Paragraph 4.9 is revised as follows:

Violation of Resident Obligations; Refusal to Collect. Upon the first instance that a Resident places Solid Waste, Recyclable Materials or Yard Waste for collection in a manner that violates the Resident’s obligations as contained in the original notice mailed by the Collection Contractor to each Residential Unit, the Collection Contractor shall, ~~except where prohibited pursuant to Section 4.4,~~ collect such items and leave a tag advising the Resident of the reasons why such placement is unacceptable. Upon any subsequent instance that a Resident places Solid Waste, Recyclable Materials or Yard Waste for collection in a manner that violates the Resident’s obligations, the Collection Contractor may refuse to pick up such materials provided that at the time of refusal, the Collection Contractor leaves a tag advising the Resident of the reasons for the Collection Contractor’s refusal to collect the materials. The Collection Contractor shall provide the Participating Community and SWACO with copies of all tags left at each Residential Unit pursuant to this Section or may provide photographic evidence of the tagging and uncollected materials, or other such notification as agreed to between the Participating Community and the Collection Contractor. The Collection Contractor shall not take undue measures to determine compliance with specified weight or size restrictions, but shall act, in good faith, in favor of the Participating Community and the Residents receiving the Collection Services.

16. How will Participating Communities score or prioritize small, local, minority, or women-owned businesses?

RESPONSE: This decision is up to each Participating Community (through their law director, individual ordinances or procurement policy).

17. Will each Participating Community maintain their current collection days, or may haulers propose route changes for efficiency?

RESPONSE: Yes, each Participating Community will maintain their current collection day, as specified on their Exhibit E.

However, Madison Township indicated: “Madison Township is willing to consider an alternate bid to change collection days if it will be mutually beneficial to the hauler and Township.” In addition, Exhibit G 1(A) indicates “[t]he Participating Communities will accept alternative bids if changing the collection day(s) of week results in a lower price.”

18. How are funds for positive rates on recycling calculated for distribution to the communities? Is it equal between communities, based on number of RU, or on tonnage?

RESPONSE: Positive recycling rates are based upon tonnage coming from each Participating Community.

19. Clean Cities report – very delayed. If this continues to be delayed, will an alternate be used?

RESPONSE: We continue to look into alternatives, but will use the most recent price published, as determined by the U.S. Department of Energy, [Clean Cities Alternative Fuel Price Report \(energy.gov\)](http://energy.gov).

20. Is the intent to have each community collected exclusive/restricted to that community only? Not commingled with other communities in the program.

RESPONSE: Yes. If it is comingled, then it is difficult to determine recycling tonnage and fuel adjustments. At the same time, we understand that some of the Participating Communities are smaller than others (e.g., Village of Brice with 46 residential units) so an estimate in that case is acceptable. If a Collection Contractor is awarded a bid, during the implementation plan phase, the Participating Community will provide all of the addresses for the residential units. The Collection Contractor will provide route and mileage (to the landfill, to recycling facility, to the yard waste facility) this is the mileage used for the fuel adjustment calculation. There may be an opportunity to explore less restricted routing during implementation plan phase if it is acceptable to all communities affected.

21. Section 4.5 - Whitehall flooding "good faith effort" We've picked up 100 extra tons for flooding in the past. Can we detail the expectations for these clean ups?

RESPONSE: The contract provides:

4.5 ...In addition, in the event of an extraordinary event resulting in damage to personal and real property damage to more than one Unit, including but not limited to a severe storm event and related flooding, residents may place additional Solid Waste outside their City- provided collection container and the Collection Contractor shall make a good faith effort to collect all such material. The City shall make reasonable efforts to provide notice to the Collection Contractor as soon as practicable should such an extraordinary event occur.

In the event of a flooding clean-up, additional collection should be coordinated between the City of Whitehall and the Collection Contractor. This may also be addressed in the Implementation Plan.

22. Is the fuel adjustment calculated as a total to the bid price or per community, based on RU #?

RESPONSE: Yes, specific to each community. Addressed in implementation plan, and see the answer to number 20, above.

23. Will the contract for YW and recycle processing line up on the term with the collection term?

RESPONSE: Yes. The recycling contract is also for a 5-year term. (1/1/2026-12/31/2030). SWACO's current contract for YW ends this year, but SWACO intends to have a YW contractor(s) in place for the duration of the term. In addition, there is contingency language in the contract to address any uncertainty that exists.

24. Is there a chance the communities will NOT purchase their own carts?

RESPONSE: As discussed above, Truro Township will not be purchasing their own carts. We are confident that the City of Groveport and Clinton, Madison and Sharon Townships will acquire recycling carts through SWACO's Recycling Cart Grant. If one of these Participating Communities will not have recycling carts prior to January 1, 2026, the Collection Contractor will be notified and this can be addressed in the implementation plan.

25. Are they getting them for free or paying for them?

RESPONSE: The City of Groveport and Clinton, Madison and Sharon Townships are acquiring recycling carts through SWACO's Recycling Cart Grant. Each listed Participating Community will contribute \$5.00 per cart towards the purchase and SWACO will cover the remainder. The purchase and deployment of carts through the Recycling Cart Grant is coordinated and managed by SWACO.

26. For the City of Whitehall, the RFP references roll-off containers provided for several events (e.g., 4 city cleanup days, July Fourth at Bishop Park, and the Food Truck & Fun Festival). Can the contractor coordinate mutually agreeable delivery/pick-up times for these containers?

RESPONSE: Yes.

27. Are additional events beyond the listed ones anticipated?

RESPONSE: The bid form anticipates that there may be additional events beyond the events listed on each Community's Exhibit E. Interested Bidders are instructed to provide a bid price for additional services on Bid Form, Exhibit G – Part II.

28. Is there any estimate of how much waste will be produced?

RESPONSE: Exhibit E for each Participating Community lists the approximate annual volume by ton, for Solid Waste, Recyclable Materials and Yard Waste. In addition, for additional events, Exhibit E for each Participating Community lists the size and number of container(s) that have been historically utilized for additional community events.

29. Are municipalities working with SWACO to divert any material from the landfill?

RESPONSE: Yes. SWACO collaborates with the Participating Communities to provide educational materials and resources to residents for diversion.

30. Whitehall allows one (1) bulk item to be collected weekly without advance notice. Can the contractor impose set limits on item type or weight, and is there a protocol for reporting repeated bulk overages?

RESPONSE: Exhibit A, Defined Terms, identifies (1) bulk item as:

Bulk Items: any single item of Solid Waste that is too large to be contained in a single collection container utilized by a Resident, either by weight or by volume (up to and including a 95 gallon sized collection container); examples include, but are not limited to: stoves, water tanks, washing machines, furniture (e.g. chair and matching ottoman counting as one item), mattresses and box springs (counting as one item), other household items and non-Freon containing appliances.

If there are repeated bulk overages at a particular residential unit, the Collection Contractor should notify the Participating Community.

31. Will the City [of Whitehall] enforce cart-content-only restrictions, or should the contractor plan for occasional overflows beyond the trash cart?

RESPONSE: The City of Whitehall contract provides for unlimited collection on certain dates:

4.2 ...On the scheduled collection day immediately following the Fourth of July and Christmas Day, the volume of Solid Waste and Recyclable Materials placed curbside for collection by each Residential Unit shall be unlimited and the Collection Contractor shall collect all Solid Waste and Recyclable Material regardless of whether it is contained in the Collection Container. The community may establish reasonable limitations on the amount of solid waste that may be placed at the curb during these two collection days.

4.5 Procedure for Curbside Collection Service for City of Whitehall. ... In addition to the holiday exceptions identified in Section 4.2, each year the City may establish one spring and one fall clean-out day on which residents may place additional Solid Waste and Recyclable Materials outside of their City- provided collection container and the Collection Contractor shall collect all such material. If the City chooses to establish such a spring and fall collection day, the City shall notify the Collection Contractor no later than March 31 to establish the dates of those days. In addition, in the event of an extraordinary event resulting in damage to personal and real property damage to more than one Unit, including but not limited to a severe storm event and related flooding, residents may place additional Solid Waste outside their City- provided collection container and the Collection Contractor shall make a good faith effort to collect all such material. The City shall make reasonable efforts to provide notice to the Collection Contractor as soon as practicable should such an extraordinary event occur.

Beyond these dates, if there are repeated bulk overages at a particular residential unit, the Collection Contractor should notify the City of Whitehall.

32. Will all municipalities involved be purchasing their own bins and carts?

RESPONSE: No. See responses to questions 8-12 and 24-25 above.

33. My question is with regards to the recycle carts, and are they part of this bid? I was led to believe that they were to be outside of the scope of this particular bid, but some participating entities think otherwise, and that they are included in the bid. Could you please clarify?

RESPONSE: Recycle carts are in the scope of the bid. See responses to questions 8-12 and 24-25 above.

34. Will there be another bid in which the recycle carts will be acquired by SWACO on behalf of the participating communities? Or is the recycle cart the sole responsibility of the community?

RESPONSE: See responses to questions 24-25 above. SWACO will purchase recycling carts according to our procurement policies. At this point it is anticipated that SWACO will utilize existing competitively bid purchasing contracts as the method of purchasing carts, but SWACO reserves the right to purchase them through the solicitation of quotes, a formal bidding process, or any other method that is consistent with our procurement policies.

35. Bid Form, Exhibit G – Part II is amended as follows:

EXHIBIT G – BID FORMS – PART II

ADDITIONAL MANDATORY COLLECTION SERVICES

(Contractors are advised that they **shall** provide a bid price for the below additional services)

Per Residential Unit <u>quarterly</u> surcharge to provide <u>quarterly billing services</u>	\$ _____
Per Residential Unit <u>monthly</u> surcharge to provide <u>monthly billing services</u>	\$ _____
Per Residential Unit per month surcharge for performing Carry-Out Collection Services¹	\$ _____
Per appliance surcharge for Chlorofluorocarbon (CFC) removal	\$ _____
Provision of and each per pull charge for an additional container of up to four (4) cubic yards capacity (over and above the specified number provided per the agreement)	\$ _____
Provision of and each per pull charge for an additional container of up to six (6) cubic yards capacity (over and above the specified number provided per the agreement)	\$ _____
Provision of and each per pull charge for an additional container of up to eight (8) cubic yards capacity (over and above the specified number provided per the agreement)	\$ _____

¹ The Contractor is required to provide an **optional** add-on price to provide Carry-out Collection Service to any Residential Unit that individually requests such service.

Per pull charge for each additional pull of an open top roll-off container of up to twenty (20) yards capacity (over and above the specified number of pulls provided per the agreement)	\$ _____
Per pull charge for each additional pull of an open top roll-off container of up to thirty (30) yards capacity (over and above the specified number of pulls provided per the agreement)	\$ _____
Per pull charge for each additional pull of an open top roll-off container of up to forty (40) yards capacity (over and above the specified number of pulls provided per the agreement)	\$ _____
Per Residential Unit per month surcharge for the Rental of 95 gal., 65 gal., and 35 gal. Solid Waste collection container (Applies to all communities except Whitehall)	\$ _____ (95)
	\$ _____ (65)
	\$ _____ (35)
Per Residential Unit surcharge for collection, transportation and delivery for disposal of residential tenant's belongings per Judicial Set-Out Order/Eviction.	\$ _____
Per Residential Unit per month surcharge for the Rental of 95 gal., 65 gal., and 35 gal. Recycling container (Applies only to Truro Township)	\$ _____ (95)
	\$ _____ (65)
	\$ _____ (35)

<u>Additional Recyclable Materials Collection for Municipal Facilities and Special Events</u>	Pulls/Collections Per Week*					
Container Size	1	2	3	4	5	6
Cart/tote up to ½ cubic Yard or ≈ 95 gallon	\$	\$	\$	\$	\$	\$
2 to 3 cubic yards	\$	\$	\$	\$	\$	\$
4 cubic yards	\$	\$	\$	\$	\$	\$
6 cubic yards	\$	\$	\$	\$	\$	\$
8 cubic yards	\$	\$	\$	\$	\$	\$
10 cubic yards	\$	\$	\$	\$	\$	\$
6-cubic yd. compactors	\$	\$	\$	\$	\$	\$
8-cubic yd. compactors	\$	\$	\$	\$	\$	\$
30-cubic yd compactors	\$	\$	\$	\$	\$	\$
35-cubic yd compactors	\$	\$	\$	\$	\$	\$

Note: All bids shall be submitted in dollar amounts and include any and all costs of disposal and/or processing. There shall be no rental fee or any charge for provision of the container or compactor.