

Request for Bids for the Purchase & Installation of a Bulk Waste Compactor & Conveyor at Morse Road Transfer Station

Posted: March 27, 2025

This Addendum No. 1 shall be considered part of the RFB Request for Bids for the Purchase & Installation of a Bulk Waste Compactor & Conveyor at MRTS and is intended to correct, change, and/or add to the documents as described below. Please make sure to complete the Addenda Acknowledgement form included in the *Required Documents*.

Attached to this Addendum No. 1 is the pre-bid meeting agenda, sign-in sheet, and Bid Sheet.

Attachments

- 1) Pre-Bid Meeting Agenda/Minutes
- 2) Sign-In Sheet
- 3) Bid Sheet

The deadline for questions relating to this RFB is 4:00 p.m., April 4, 2025.

Bids are due no later than 2:00 p.m., April 11, 2025

++ This completes Addendum No. 1 ++

Pre-Bid Meeting Agenda
Morse Road Transfer Station Compactor and Conveyor
March 21, 2025
SWACO Project No. 1-O-429
CEC Project No. 332-699

INTRODUCTION

Introductions

- Matt Reardon, Environmental Manager, SWACO
- Wes Jordan, Facilities Manager (PM), SWACO
- Adam Burleson, Manager of Operations, SWACO
- Barb Colebank, Procurement Analyst, SWACO
- Jennifer Fair-Masten, Procurement Analyst, SWACO
- Civil & Environmental Consultants, Inc. – Project Manager, Roy Stanley
- ms consultants, inc. – Owners Representative – Keth Knuppel and John Saxton

Meeting Sign-In and Meeting Minutes Preparation

- Sign-In Sheet – very important to get future project correspondence and permitted to bid the project. Email wes.jordan@swaco.org for virtual attendees to get credit for attending.
- ms consultants, inc., will prepare meeting minutes. SWACO will distribute electronically to all in attendance in Addendum 1.

General Bid Information

- Solid Waste Authority of Central Ohio (SWACO) posted a Request for Bid (RFB) for the Morse Road Compactor and Conveyor Project on March 14, 2025.
- CEC prepared the Technical Specifications and Drawings.
- Requests for information from Bidder shall be submitted **in writing only** to Wes Jordan of SWACO via email at procurement@swaco.org. **Any and all requests must be received no later than 4:00 p.m. on April 4, 2025.** By April 8, 2025, SWACO will respond to any properly submitted request for information by a written addendum issued to all Bidders who have obtained the Bid Documents for this Project.
- Electronic bids are due by 2:00 p.m. (local time) on April 11, 2025, and must be received online. See Section IV. Submitting the Bid.
- SWACO will award the contract for the project to the Bidder that submits the lowest and best responsive Bid. See Section VIII. Bid Award.
- **Coordination with the Morse Road Transfer Station Improvements Project is Imperative**

The duration of construction for Morse Road Transfer Station Compactor Project (“Project”), as described in Section B. III. of RFB, is for an approximately one (1)-year contract per project milestones. The Project generally consists of the purchase and installation of a bulk waste compactor and material conveyor. The equipment will be installed in Morse Road Transfer Station after the Morse Road Transfer Station Improvements Project has been completed.

2025 AND 2026 WORK SEQUENCING

Work performed in 2025 will consist of coordinating the needs of both the compactor and conveyor manufacturers with SWACO, the designer, and contractor of the Improvements Project. Additionally, all material procurement and fabrication will be performed as needed to meet the project milestones.

Work performed in 2026 will be to complete fabrication, delivery, and installation of the compactor and conveyor.

REVIEW OF MILESTONES

The following table presents the milestones for 2025 and 2026 Construction as presented in Exhibit A of the RFB:

Anticipated Notice of Award	May 2025
Compactor/Conveyor Installation Starting	March 31, 2026
Compactor/Conveyor Installation In Service.....	30 days from start

REVIEW BID FORM

- Discuss conveyor options in bid form

REVIEW DRAWINGS, SUPPLEMENTAL SPECS & Sample Photos

WORK TO BE PERFORMED BY OTHERS

- MRTS Improvements Project

ADDITIONAL INFORMATION

- Must provide documentation of five (5) similar projects with bid
- Pre construction meeting is to be attended by the Contractor’s Project Manager and Superintendent
- All work must be in compliance with all of the facility permits, and local, state, and federal laws.

EXPECTED UPDATES TO BID DOCUMENTS


- Add thirty (30) days installation time period to milestones

CONTRACTOR QUESTIONS

SITE VISIT

- Site visit following prebid meeting, if there are in person attendees present
- Bidders may schedule an additional site visit with Wes Jordan.

Prebid Meeting Sign in Sheet
Solid Waste Authority of Central Ohio
Morse Road Transfer Station Compactor and Conveyor
March 21, 2025

Name	Company	Cell Phone Number	Email	Signature
Rebecca Goble	Municipal Equipment	440-901-7217	Rgoble@meieq.com	

BID SHEET (CONTINUED)

This Bid is to provide the Project according to the information provided in the Request for Bid documents.

Company Name _____

Bid Tab

PAY ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	TOTAL
1	Provide Bulk Waste Compactor	1	LS	
2	Install Bulk Waste Compactor	1	LS	
3	Store Bulk Waste Compactor, if construction is not complete by delivery date specified in this contract	1	Month	
4	OPTION: Provide a detailed breakdown of potential upgrades, spare parts, tools, etc. as recommended. This line item will not be added to bid total for evaluation. SWACO may accept some, all, or none of these items	1	LS	
5	Provide Waste Loading Conveyor, rubber or PVC belt	1	LS	
6	Install Waste Loading Conveyor, rubber or PVC belt	1	LS	
7	ALTERNATE: Provide Waste Loading Conveyor, steel belt	1	LS	
8	ALTERNATE: Install Waste Loading Conveyor, steel belt	1	LS	
9	Store Waste Loading Conveyor, if construction is not complete by delivery date specified in this contract	1	Month	
Base Bid (Pay Items 1, 2, 3, 5, 6, and 9)				
Base Bid Price ALTERNATE Bid (Pay Items 1, 2, 3, 7, 8, and 9)				

- Detailed product packet showing specifications, system description, controls, design features, any upgrades or options, spare parts and/or tools, maintenance support, etc. for the compactor.
- Detailed product packet showing specifications, system description, controls, design features, any upgrades or options, spare parts and/or tools, maintenance support, etc. for the conveyor.
- Fabrication and installation schedule.

[Write out the Total Bid Amount below]

Submitted this _____ day of _____, 20____.

By: _____
Authorized Signature