

# Request for Proposals to Provide Yard Waste Collection and Processing

Posted: November 18, 2025

This Addendum No. 2 shall be considered part of the Request for Proposals to Provide Yard Waste Collection and Processing, Project No. 8055, and is intended to correct, change, and/or add to the documents as described below. Please make sure to complete the *Addenda Acknowledgement* form included in the *Required Forms* (Exhibit B).

## **Please Note the Proposal Due Date has Changed:**

Section II, Paragraph I, has been revised as follows:

**Proposals due.....1:30 p.m., November ~~24~~19, 2025**

Listed below are additional questions received with answers from SWACO:

*Question #15: The \$500K you would like to be at on curbside collected material, does that amount include the transportation charges paid to the packer trucks as well as tip fee to accept material?*

**Answer:** SWACO desires to spend no more than \$500,000 on the entire yard waste processing contract. The contract is only for the acceptance and processing of curbside residential yard waste and yard waste brought directly to processing facilities. The transportation charges paid to the packer trucks collecting material from the curb are entirely separate and NOT part of the yard waste processing contract

*Question #16: If packer trucks haul in material that is contaminated, are we allowed to reject the trucks?*

**Answer:** Yes, there is the possibility the vendor could reject trucks for significant, reoccurring contamination. There is also the possibility the vendor could assess contamination charges for significant, reoccurring contamination. It is expected and should be fully understood that residential curbside-collected yard waste will have a certain amount of contamination, and any vendor submitting a proposal should do so with the expectation that they will be required to manage that contamination as an important part of their processing of the material. But in cases of significant and reoccurring contamination, SWACO expects good communication between the processing facility to the haulers bringing in the material *and to SWACO*. This is so the source of the contamination can be identified, and appropriate education can be provided to residents, or operational changes can be made by the haulers in cases where the contamination is caused by failure of the haulers to adequately clean out their vehicles prior to collecting the yard waste.

We believe that contamination should be viewed as a shared challenge for the residents/communities, SWACO, the haulers, and the vendors processing the

material. Therefore, we are looking for vendors who will work collaboratively with all parties to identify and minimize contamination. However, in cases where efforts have been made to minimize contamination, but significantly contaminated material is repeatedly brought to a facility, contamination charges or rejection of the loads can be an appropriate outcome, and an outcome that SWACO would support.

*Question #17: How long does this contract last if awarded the bid?*

**Answer:** The intent of the RFP process is to establish a five (5)-year contract for operation of the facility. While certain terms can be negotiated during establishment of the contract, the contract will be periodically re-bid through a competitive process, typically on a five- (5)-year cycle.

*Question #18: Is a map of what the redesign of Roberts will look like be available?*

**Answer:** The redesign is still under development and therefore a map is not available.

*Question #19: What type of activities will be considered outside of yard waste processing that would trigger a lease?*

**Answer:** SWACO has not identified any particular activities that would automatically trigger a lease.

*What amount is the lease?*

**Answer:** We have not established a lease amount.

*Question #20: Can we choose the amount of material we can receive at all the facilities including Roberts Road or is Roberts Road unlimited with no amount of material restrictions?*

**Answer:** Proposers should identify any limitations on the amount of material that can be accepted at individual facilities, including Roberts Road. The intent of the RFP is to assure that there is adequate processing capacity for all residential yard waste generated and collected at the curb, and managing any limitations on site capacity will be important.

*Question #21: Specifically, what are the current and desired terms with UA and SWACO on revenue sharing related to activities beyond?*

**Answer:** Yes, but the vendor will need to identify the facility and regularly report tonnages to SWACO.

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**The timeframe for questions relating to this RFP is now CLOSED.**

**Proposals are due no later than 1:30 p.m., November 24, 2025.**

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++ This completes Addendum No. 2 ++