



Authorizing the Executive Director to enter into a two (2) year contract with Heart and Hunter, Inc., dba Hunter Marketing, for services relating to the *Save More Than Food* advertising campaign and expend an amount not to exceed two hundred fifty thousand dollars (\$250,000.00).

Capturing and diverting food waste from the Franklin County Sanitary Landfill presents one of the best opportunities for SWACO to fulfill its mission to deliver transformational waste diversion programs as well as achieve our strategic objective to increase the diversion of materials. To that end, since 2019, regional partners convened through the Central Ohio Food Waste Initiative have utilized SWACO's *Save More Than Food* campaign to increase the public's awareness of the prevalence of wasted food in central Ohio and provide resources and solutions to prevent, rescue, and recover food at home, work, and school. The campaign includes broadscale advertising as well as more specific community-level outreach and engagement activities which are designed collaboratively among SWACO's Communication and Programs teams and outside partners.

Pursuant to SWACO's Procurement Policy, Staff advertised a Request for Proposals ("RFP") for the 2024-2025 *Save More Than Food* advertising program. SWACO received four (4) proposals and after evaluation, Hunter Marketing, a woman-owned and led full-service creative agency located in downtown Columbus, was deemed the best proposer to assist SWACO. As part of this work, Hunter Marketing will create a Media Strategy that utilizes traditional broadcast, print, and digital media advertising placements, as well as an Influencers Program. Hunter will also be responsible for creating all of the ads needed to support the Media Strategy, and will negotiate, buy, and place the ads and monitor for performance.

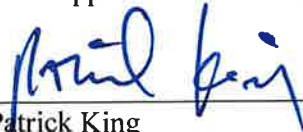
Staff therefore recommends the Board authorize the Executive Director to enter into a two (2) year contract with Heart and Hunter, Inc., dba Hunter Marketing, for services relating to the *Save More Than Food* campaign for a total amount not to exceed two hundred fifty thousand dollars (\$250,000.00).

*Requested by:* Hanna Greer-Brown, Director of Communications

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to execute a two (2) year contract with Heart and Hunter, Inc., dba Hunter Marketing, for services relating to the *Save More Than Food* advertising program and expend an amount not to exceed two hundred fifty thousand dollars (\$250,000.00)
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

  
Patrick King  
Chair, Board of Trustees

Vote: .  
For: 0 Against: 0 Abs: 0

  
Danielle Kuskowski, Secretary

Approved as to Form:

  
Rebecca L. Egelhoff, Director of Legal Affairs

# Resolution Summary

Resolution 010-24: Authorizing the Executive Director to enter into a two (2) year contract with Heart and Hunter, Inc., dba Hunter Marketing, for services relating to the *Save More Than Food* advertising campaign and expend an amount not to exceed two hundred fifty thousand dollars (\$250,000.00).

Requested by: Hanna Greer-Brown, Director of Communications

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## Summary

- The advertising program has been proven successful at increasing the public’s awareness of the prevalence of wasted food in central Ohio and providing actions and resources via [savemorethanfood.org](http://savemorethanfood.org) to prevent, rescue and recover food at home, work, and school.

## Purpose & Goals

- SWACO has a strategic objective of sustainable waste management which includes the diversion of materials from the landfill. Food waste presents one of the best opportunities to divert even more materials from the landfill.
- SWACO’s mission is to champion transformational waste diversion programs and the *Save More Than Food* program has been recognized nationally for its achievements in helping residents and families prevent food waste, making it one of the best examples of SWACO’s mission.

## Process Used:

- Cooperative Purchasing       Competitive Process
- Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement
- In January 2024, SWACO advertised a Request for Proposals for the *Save More Than Food* advertising program. Four (4) proposals were received and evaluated from:
  - 1) Amplifire Strategies
  - 2) Heart and Hunter Inc. dba Hunter Marketing
  - 3) Origo Branding Company Inc.
  - 4) Sinclair Communications, LLC dba WSYX-TV
- Interviews were conducted with the top two (2) proposers and Hunter Marketing was selected as the best for the project.

## Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category other outside services. The total other outside services for 2024 is budgeted at \$4,409,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Funding for this resolution is provided by:

- Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan

## Future Action Anticipated

- Additional advertising funds will be requested in Q4 2024 to support the 2025 Media Plan.

**RESOLUTION 011-24**



Authorizing the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., to provide engineering design services related to the Morse Road Transfer Station improvements and expend an additional one hundred fifty thousand dollars (\$150,000.00), for a total amount not to exceed five hundred seventy-five thousand dollars (\$575,000.00).

Civil & Environmental Consultants, Inc. ("CEC") is providing engineering design services for the Morse Road Transfer Station ("MRTS") improvement project. To date, CEC has performed an assessment of waste handling operations, drafted multiple design options, created construction drawings based on the selected design, and completed stormwater and sanitary permitting with the City of Columbus.

Next steps for the project will include updating the construction drawings based on the forthcoming constructability review, obtaining a building permit from the City of Columbus, modifying the MRTS Permit to install, and providing construction administrative assistance. This modification allows for the additional funding in order to complete the next steps of the project.

Staff therefore recommends the Board authorize the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., to provide engineering design services related to the Morse Road Transfer Station improvements and expend an additional one hundred fifty thousand dollars (\$150,000.00), for a total amount not to exceed five hundred seventy-five thousand dollars (\$575,000.00).

*Requested by:* Matt Reardon, Environmental Manager

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**


1. The Executive Director is authorized to modify the contract with Civil & Environmental Consultants, Inc., to provide engineering design services related to the Morse Road Transfer Station improvements and expend an additional one hundred fifty thousand dollars (\$150,000.00) for a total amount not to exceed five hundred seventy-five thousand dollars (\$575,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:  
For: 10 Against: 0 Abs: 0

  
\_\_\_\_\_  
Patrick King  
Chair, Board of Trustees

  
\_\_\_\_\_  
Danielle Kuskowski, Secretary

Approved as to Form:   
\_\_\_\_\_  
Rebecca L. Egelhoff, Director of Legal Affairs

## Resolution Summary

Resolution 011-24: Authorizing the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., to provide engineering design services related to the Morse Road Transfer Station improvements and expend an additional one hundred fifty thousand dollars (\$150,000.00), for a total amount not to exceed five hundred seventy-five thousand dollars (\$575,000.00).

Requested by: Matt Reardon, Environmental Manager

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### Summary

- Additional work is needed to move the project forward, including updating the construction drawings based on the forthcoming constructability review, obtain a building permit from the City of Columbus, modify the MRTS PTI, and provide construction administrative assistance.
- The modified contract costs are in line with the anticipated construction costs.

### Purpose & Goals

- This project supports SWACO's Strategic Goal relating to solid waste disposal. Implementing these improvements will increase the capabilities of MRTS as a service station and provide better handling of the district's waste stream in an environmentally sustainable manner.

### Process Used:

- Cooperative Purchasing       Competitive Process
- Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement
- Pursuant to SWACO's Procurement Policy, a Request for Qualifications ("RFQ") was issued to determine the best qualified firms to provide design services for the project. After evaluation and interviews, Civil & Environmental Consultants, Inc. was deemed to be best qualified.

### Fiscal Impact

- Funds to cover these expenditures were included in the 2024-2028 Capital Improvement Plan in the project Morse Road Transfer Station Improvements. The total for this project is planned at \$6,686,003.

Funding for this resolution is provided by:

- Operating Budget     Capital Improvement Plan     Capital Equipment Plan
- Capital Outlays Plan

### Future Action Anticipated

- None anticipated at this time.

**RESOLUTION NO. 012-24**



Authorizing the Executive Director to enter into a two (2) year contract with Oracle America, Inc. for the purchase of Enterprise Resource Planning (ERP) software subscription services, waive the procurement requirements, and expend an amount not to exceed four hundred sixty-five thousand dollars (\$465,000.00).

SWACO staff previously identified the need to integrate disparate core business systems by procuring an Enterprise Resource Planning (ERP) system. Staff selected Oracle NetSuite as the preferred software to implement this core business systems integration. With this implementation the software subscription will need to be renewed annually/biannual for functionality for the system.

Pursuant to Section 10.b. of SWACO's Procurement Policy, the Board may waive the competitive procurement requirements should it determine that it is in the best interest of SWACO. SWACO previously issued a Request for Proposal (RFP) for the initial selection of the ERP software for which Oracle was deemed the best and most qualified. However, since the software is proprietary and required for installation and configuration, staff recommends the Board waive the competitive procurement requirements for the annual subscription as being in the best interest of SWACO.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with Oracle America, Inc. for the purchase of ERP software subscription services, waive the procurement requirements, and expend an amount not to exceed four hundred sixty-five thousand dollars (\$465,000.00).

*Requested by:* Patrick O'Block, Senior Accounting and Finance Manager

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**


1. The Executive Director is authorized to execute a two (2) year contract with Oracle America, Inc. for the purchase of ERP software subscription services and expend an amount not to exceed four hundred sixty-five thousand dollars (\$465,000.00).
2. Pursuant to Section 10.b. of the SWACO Amended Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 8 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:  
For: 6 Against: 0 Abs: 0

  
\_\_\_\_\_  
Patrick King  
Chair, Board of Trustees

  
\_\_\_\_\_  
Danielle Kuskowski, Secretary

Approved as to Form:   
\_\_\_\_\_  
Rebecca L. Egelhoff, Director of Legal Affairs

## Resolution Summary

Resolution 012-24: Authorizing the Executive Director to enter into a two (2) year contract with Oracle America, Inc. for the purchase of Enterprise Resource Planning (ERP) software subscription services, waive the procurement requirements, and to expend an amount not to exceed four hundred sixty-five thousand dollars (\$465,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

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### Summary

- SWACO staff has identified the need to integrate disparate core business systems by procuring an Enterprise Resource Planning (ERP) system. Oracle NetSuite was deemed the best and most qualified ERP software for SWACO's business needs. Oracle NetSuite was selected from a Request for Proposal ("RFP") process. SWACO received four (4) proposals and Oracle NetSuite was selected.
- The software subscription service is a two (2) year agreement beginning May 1, 2024.

### Purpose & Goals

- This resolution connects with SWACO's departmental goals for systems solutions to be automated and provide more robust data to stakeholders.

### Process Used

- Cooperative Purchasing       Competitive Process  
 Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement

- The initial ERP had four (4) proposals in which NetSuite was deemed the best and most qualified for SWACO's business needs. This software is subscription based and known in the ERP submittal that purchasing this is required to maintain the functionality of the system.

### Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category other outside services. The total other outside services for 2024 is budgeted at \$4,409,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Operating Budget    Capital Improvement Plan    Capital Equipment Plan    Capital Outlays Plan

### Future Action Anticipated

- None anticipated at this time.

**RESOLUTION 013-24**



**Authorizing the Executive Director to enter into a lease agreement with Creating Central Ohio Futures for ±7.42AC.**

Creating Central Ohio Futures (CCOHF) is a non-profit organization that aims to educate, uplift, and place Central Ohio's workers into good paying jobs. CCOHF has partnered with public agencies to offer multiple unique workforce development initiatives: Building Back Better Together, Building Futures, County Futures and Driving Futures. The Driving Futures program provides opportunities for participants to obtain their Commercial Driver's License (CDL) and the careers that come along with that. SWACO consistently has a need for transfer drivers which require a CDL, so this appears to be an ideal partnership which will potentially provide a pipeline for SWACO of future commercial drivers. CCOHF has a need for an outside mobility training lot, as the physical classrooms will be located at another site.

In reviewing SWACO's available land that could be used for the partnership, the land to the west of Young Road was identified. Over the years, SWACO has acquired various properties to the west of Young Road to serve as a buffer for the Franklin County Sanitary Landfill (FCSL). Most of this property is agricultural, with SWACO's Education Resource Center being temporarily located there, as well as the Franklin County Sheriff's Office. In 1996, SWACO leased some of the land to the west of Young Road to be utilized as a radio-controlled model flying field, which required a significant asphalt runway to be built across the property. In December 2011, that lease was terminated and has been vacant since 2012. However, the ability to reuse the asphalt runway for outside mobility training lot seems like an ideal re-use of the land.

In furtherance of this partnership, SWACO recently rezoned ±24.86 acres (which included the proposed ±7.42Ac for this lease) to Select Commercial Planned District (SCPD), which will allow this new use, as well as the continued use for Sheriff's Department a copy of the site plan is attached hereto and incorporated herein as Exhibit A.

Therefore, Staff recommends the Board authorize a ground lease with Creating Central Ohio Futures for ±7.42AC of the Subject Property for outside mobility training for CDL.

*Requested by:* Rebecca L. Egelhoff, Director of Legal Affairs

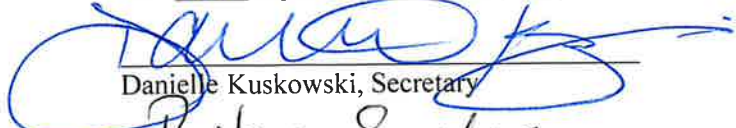
**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**


1. Authorizes the Executive Director to enter into a lease agreement with Creating Central Ohio Futures for ±7.42AC.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

  
 \_\_\_\_\_  
 Patrick King  
 Chairman, Board of Trustees

Vote:  
For: 6 Against: 0 Abs: 0

  
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 Danielle Kuskowski, Secretary

  
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 Rebecca L. Egelhoff, Director of Legal Affairs

Approved as to Form:

# Resolution Summary

Resolution 013-24: Authorizing the Executive Director to enter into a lease agreement with Creating Central Ohio Futures for ±7.42AC.

Requested by: Rebecca L. Egelhoff, Director of Legal Affairs

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## Purpose & Goals

- This resolution authorizes a ground lease with Creating Central Ohio Futures for ±7.42Ac for an outside mobility training lot for Commercial Driving Licenses.
- The rezoning to SCPD for the ±24.86 acres (which included the proposed ±7.42Ac for this lease) is made up of three (3) parcels: 230-002931 (±5Ac); 230-000042 (±10.66Ac) and approximately ±9.2 acres of parcel 230-001500 (±42Ac).
- The lease agreement with CCOHF shall terminate upon the need for SWACO to use some or all of the leased premises for SWACO's day-to-day operations.

## Process Used: N/A

- Cooperative Purchasing
- Competitive Process
- Sole Source/Best Interest
- Intergovernmental Cooperative Services Agreement

## Fiscal Impact

Funding for this resolution is provided by: N/A

- Operating Budget
- Capital Improvement Plan
- Capital Equipment Plan
- Capital Outlays Plan

## Future Action Anticipated

- None anticipated at this time.



PROJECT DESCRIPTION

Provide improved access to 6435 Young Road with a new asphalt apron. Construct a 22' wide stone driveway to connect access from Young Road to the existing asphalt runway. The site will provide an area to allow for certified drivers license (CDL) training.

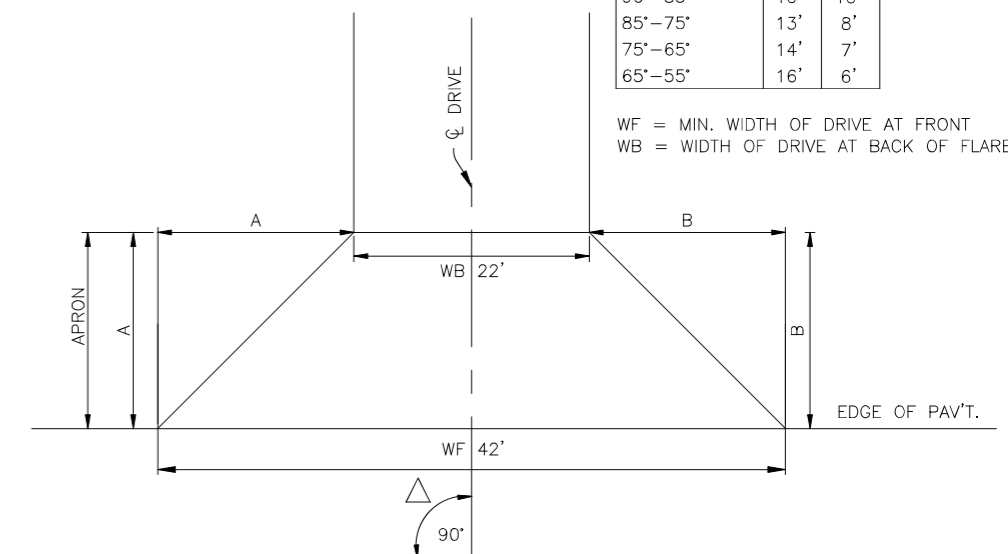
KEY

- Excavate 6" of existing ground for proposed stone drive. Place 6" of 304 aggregate base for proposed drive.
- Remove and Replace existing drive pipe with 40' of 12" concrete pipe (706.02).
- Remove (2) pillars, gate, and fence
- 4' X 6' Sign
- 12' X 60' Mobile Office
- (3) Porta Potties
- 12' x 20' Carport Shelter with 6' picnic table

See asphalt apron detail below.

APPROACH ANGLES = Δ	DIM A	DIM B
90°-85°	10'	10'
85°-75°	13'	8'
75°-65°	14'	7'
65°-55°	16'	6'

WF = MIN. WIDTH OF DRIVE AT FRONT  
WB = WIDTH OF DRIVE AT BACK OF FLARE



DRIVEWAY DETAIL, TYPE 1  
NO SCALE

ASPHALT APRON COMPOSITION

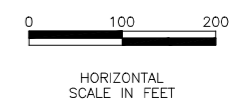
- ITEM 441-3" ASPHALT CONCRETE SURFACE COURSE, TYPE I (448 DRIVEWAYS) PG64-22
- ITEM 407-NON-TRACKING TACK COAT
- ITEM 301-4" ASPHALT CONCRETE BASE
- ITEM 304-4" AGGREGATE BASE



**FRANKLIN COUNTY ENGINEER**  
CORNELL R. ROBERTSON, P.E., P.S.  
**DRIVING FUTURES ACADEMY**  
6435 YOUNG ROAD, JACKSON TOWNSHIP

**LEGEND**

- RIGHT OF WAY — Ex R/W —
- EXISTING EDGE OF PAVEMENT - - - - -
- LEASE AREA ————





**Request for an Issuance of Waiver for the diversion of materials generated in the SWACO District.**

Veolia Resource Solutions (“Veolia”) serves as the hauler for Cardinal Health, transporting gel packaging materials used in medical supply containers for disposal. These materials are currently disposed of at the Franklin County Sanitary Landfill. In an effort to optimize both the operational safety of SWACO Staff and customers utilizing the landfill and the equipment used for disposal, Staff implemented a policy to restrict the use of dry vans unloading via the tipper. However, this is the current method utilized by Veolia for the gel packaging materials.

Veolia submitted a request for an issuance of waiver to divert the materials to another landfill for disposal, which would amount to approximately three hundred (300) tons per year. Staff supports waivers for the diversion of materials from landfilling for the purposes of recycling, reuse, or beneficial use, but this request proposes simply moving the materials from one landfill to another. For this reason, Staff does not support the waiver request and does not recommend this for approval by the Board of Trustees.

*Requested by:* Scott Perry, Assistant Executive Director

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

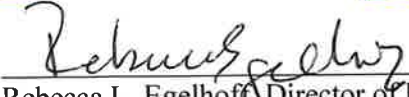
1. The Board of Trustees does not authorize an issuance of waiver to Veolia Resource Systems for the diversion of materials generated in the SWACO District.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:  
For: 4 Against: 0 Abs: 0

  
\_\_\_\_\_  
Patrick King  
Chair, Board of Trustees

  
\_\_\_\_\_  
Danielle Kuskowski, Secretary

Approved as to Form:   
\_\_\_\_\_  
Rebecca L. Egelhoff, Director of Legal Affairs

## Resolution Summary

Resolution 014-24: Request for an Issuance of Waiver for the diversion of materials generated in the SWACO District.

Requested by: Scott Perry, Assistant Executive Director

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### Summary

- Veolia Resource Solutions is requesting an issuance of waiver to transport materials to the WM American Landfill.

### Purpose & Goals

- The waiver program supports the diversion of materials for recycling, reuse, energy recovery, and/or beneficial use.

### Process Used:

- Cooperative Purchasing     Competitive Process
- Sole Source/Best Interest     Intergovernmental Cooperative Services Agreement
- Anthony Hudson, Implementation Manager, submitted a Waiver Application on behalf of Veolia Resource Solutions as the hauler for Cardinal Health.

### Fiscal Impact

Funding for this resolution is provided by:

- Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan
- Not applicable

### Future Action Anticipated

- None anticipated at this time.

# General Guidelines for Consideration of an Issuance of Waiver Request

## STATUTORY PROVISIONS

- Request is not inconsistent with the projections contained in the district's amended plan
- Request will not adversely affect the implementation and financing of the district's amended plan

## STAFF GUIDELINE EVALUATIONS

### Environmental Impacts

- A. Identify the type/composition and quantity of materials that is the subject of the waiver request.  
*Solid waste materials consisting of gel packaging materials used for medical supplies.*
- B. State the method(s) to be utilized, type of processing, and the extent of the processing capabilities.
- 1) Is this material being utilized as feedstock and/or to what facility is the requester proposing it be sent (i.e., a recycling facility, incineration facility, resource recovery operation)?  
*WM American Landfill*
  - 2) Is the material being reused or repurposed?  
*No*
- C. State the anticipated tons to be collected and recycled, reused, or recovered, the goals of the waiver request, and the methods employed to measure and evaluate the project.  
*No tons are anticipated for diversion; the material is proposed to be sent to a landfill.*
- D. Does this request result in positive environmental impacts or encourage environmental efficiencies?  
*No*
- E. Does this request align with SWACO's stated mission to improve the community's solid waste stream through effective reduction, recycling, and disposal?  
*No*
- F. Is the request consistent with the objectives of the SWACO District Plan and OEPA State Solid Waste Management Plan to reduce Ohio's reliance on landfills to manage the State's solid wastes and establish objectives for solid waste reduction, recycling, reuse, and minimization?  
*No, the materials are still proposed to be landfilled.*
- G. Does approval of the request demonstrate and encourage the use of innovative solid waste management practices?  
*No*

### Community and Business Impacts

- A. Is there a demonstration or potential for positive economic and environmental impact on the local and/or regional community?  
*No, the material is proposed to be landfilled and will not be diverted.*
- B. Consider the individual or entity requesting the waiver and its relationship with SWACO:

- 1) Weigh the long-term best interests of SWACO and the residents of its District as related to this request and requesting entity.

*This request does not provide any immediate or long-term benefits to the District.*

- 2) Are there any outstanding financial or compliance issues?

*No*

- 3) Performance under past waiver requests?

*No previous waiver requests.*

- C. Does the request propose changes to the current operations which will increase efficiency and/or create the potential for job creation and retention?

*No*

- D. What is the current and proposed impact on the community as related to this request? Will any level of services to the community decrease as a result of the request, and why?

- 1) Does this serve to help subsidize services currently provided to the community (i.e., recycling services)?

*No*

- 2) Will the approval/denial of said request result in economic hardship to the community?

*No*

#### Financial Impacts

- A. State the tonnage of material being diverted from the SWACO designated facilities and being received by an alternate facility.

*Approximately three hundred (300) tons total annually.*

- 1) Is any residual material from the proposed diversion being returned to a SWACO facility for final disposal?

*No*

- B. What is the financial impact to SWACO should the projected tonnage be diverted?

- 1) What, if any, portion of fees could SWACO lose as a result of the diversion?

*SWACO will lose its tip fee for the material diverted and the residual previously disposed of at the FCSL.*

SWACO Fees: \$10,425.00 (300 tons \* \$34.75 Tip Fee)

+ Township Fees: \$75.00 (300 tons \* \$0.25 Fee)

\$10,500.00 Total Amount

- 2) What, if any, fees are required to be paid to SWACO per the waiver request?

*If the request is granted, the Generation Fee would be required to be remitted to SWACO for the tonnages taken out of district.*

#### **SWACO BOARD OF TRUSTEES CONSIDERATIONS**

Listed below are the General Considerations, which are being suggested as the overarching policy issues for the Board to weigh before voting either to approve or deny the request.

General Board Considerations

- A. Does this waiver request meet the statutory criteria for granting such a request? (i.e., does not affect the financing and implementation of the District Plan)
- B. Does this request align with SWACO's goals and mission, the District Plan, and the State Solid Waste Management Plan objectives to reduce Ohio's reliance on landfills to manage the State's solid wastes and establish objectives for solid waste reduction, recycling, reuse, and minimization?
- C. Does this request provide positive environmental impacts and increase environmental efficiencies?
- D. Does the request provide benefits to the local/regional community?
- E. What is the projected financial impact to SWACO as a result of the diversion?



Authorizing the Executive Director to enter into a contract with DesignGroup to provide architectural and engineering services and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

SWACO has planned for the design and construction of Education Resource Center ("ERC") to serve as a hands-on classroom, resource, and activity center for visitors. After evaluation, the existing Administrative Office Building was recommended for use as the expanded ERC facility, which may also require additional office space. Staff is proposing to contract with DesginGroup for an initial planning phase to finalize project scope and establish cost estimates. After this phase is completed, the scope will be expanded to include schematic design and other additional construction administration services. Leadership in Energy and Environmental Design (LEED) elements will be evaluated and incorporated into this design, with the goal of achieving a minimum of a LEED Silver accreditation.

Pursuant to the SWACO Procurement Policy, Staff advertised a Request for Qualifications for Architectural and Engineering Services. Five (5) Statements of Qualifications ("SOQ") were received and the top three (3) three firms were interviewed. DesignGroup was determined as the best and most qualified firm for the project. Further, DesignGroup will be performing the work in partnership with Columbus-based architecture firm BBCO DESIGN, a top woman and minority-owned firm.

Staff therefore recommends the Board authorize the Executive Director to execute a contract with DesignGroup to provide architectural and engineering services and spend an amount not to exceed one hundred thousand dollars (\$100,000.00)

Requested by: Wes Jordan, Facilities Manager

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to enter into a contract with DesignGroup to provide architectural and engineering services and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:

For: 10 Against: 0 Abs: 0

  
Patrick King  
Chair, Board of Trustees

  
Danielle Kuskowski, Secretary

Approved as to Form:

  
Rebecca L. Egelhoff, Director of Legal Affairs

## Resolution Summary

Resolution 015-24: Authorizing the Executive Director to enter into a contract with DesignGroup to provide architectural and engineering services and to expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

Requested by: Wes Jordan, Facilities Manager

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### Summary

- SWACO intends to utilize the existing AOB as the permanent home for the ERC.
- Architectural and engineering services are needed to design the ERC and the additional office space needed for the AOB.

### Purpose & Goals

- Constructing a permanent ERC will allow SWACO's Innovations and Program Department to educate our district about our district's diversion and disposal goals.

### Process Used:

- Cooperative Purchasing       Competitive Process  
 Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement

- Five (5) SOQs were received in response to the RFQ:
  - DesignGroup
  - DLZ Architecture, INC
  - MA Design
  - Moody Nolan
  - Ware Malcomb
- The top three (3) firms were interviewed.
  - DesignGroup
  - MA Design
  - Moody Nolan
- DesignGroup was deemed the best and most responsive firm for the project.

### Fiscal Impact

- Funds to cover these expenditures were included in the 2024-2028 Capital Improvement Plan in the project Buildings – Admin Office (AOB) and Education Resource Center (ERC). The total for this project is planned at \$5,000,000 for this portion.
- Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan

### Future Action Anticipated

- Once the initial programming is complete, Staff will request additional funds for the final design and construction administration services.

**RESOLUTION 016-24**



Authorizing the Executive Director to enter into a three (3) year contract with Pinnacle Property Maintenance, LLC for landscape services and expend an amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00).

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SWACO requires landscape maintenance services for five (5) facilities: Administrative Office Building, Fleet Garage, Landfill Operations Building, Morse Road Transfer Station, and the frontage along SR 665 near the entrance of the Franklin County Sanitary Landfill. The contract will provide for landscape services to include mowing, mulching, fertilization, bed maintenance, turf aeration, pond maintenance, irrigation system repair and management, and pruning of small trees and shrubs.

Pursuant to SWACO's Procurement Policy, Staff solicited proposals to contract for these services. After evaluating the proposals and ranking each firm, Staff deemed Pinnacle Property Maintenance, LLC the best and most qualified.

Staff therefore recommends the Board authorize the Executive Director to enter into a three (3) year contract with Pinnacle Property Maintenance, LLC for landscape services and expend an amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00).

*Requested by: Wes Jordan, Facilities Manager*

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**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

1. The Executive Director is authorized to execute a three (3) year contract with Pinnacle Property Management, LLC for landscape services and expend an amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

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Date Approved: March 12, 2024

Vote:  
For: 6 Against: 0 Abs: 0

  
\_\_\_\_\_  
Patrick King  
Chair, Board of Trustees

  
\_\_\_\_\_  
Danielle Kuskowski, Secretary

Approved as to Form:   
\_\_\_\_\_  
Rebecca L. Egelhoff, Director of Legal Affairs

## Resolution Summary

Resolution 016-24: Authorizing the Executive Director to enter into a contract with Pinnacle Property Maintenance, LLC for the purchase of landscaping services and expend an amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00).

Requested by: Wes Jordan, Facilities Manager

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### Summary

- This contract will provide landscape service at five (5) of SWACO's facilities.

### Purpose & Goals

- This contract will provide landscape service at SWACO facilities that include, mowing, mulching, fertilization, bed maintenance, turf aeration, pond maintenance, irrigation system repair and management, and pruning of small trees and shrubs.

### Process Used:

- Cooperative Purchasing       Competitive Process
- Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement
- Staff advertised a Request for Proposals ("RFP") for landscape services providers. Six (6) proposals were received: Pinnacle Property Maintenance LLC, Oberson's Nursery and Landscapes, Cornwell Lawn and Landscaping, Five Seasons Landscape Management, Briteview Landscapes, and Yellowstone Landscapes.
- Pinnacle Property Maintenance was deemed the most qualified and responsive.

### Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category Facilities and Grounds. The total Facilities and Grounds for 2024 is budgeted at \$3,931,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan

### Future Action Anticipated

- None anticipated at this time.



Authorizing the Executive Director to enter into a contract with Bob Chapman Ford, Inc. for the purchase of three (3) Ford pickup trucks and expend an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

To maintain the proper and timely replacement of aged equipment as provided in the 2024 Capital Equipment Plan (CEP) schedule, SWACO is proposing to purchase three (3) Ford F250 trucks to use in the daily operations at the Franklin County Sanitary Landfill (FCSL). These trucks will replace the three oldest pickup trucks currently being used and have exceeded their useful life. This purchase is a planned expenditure pursuant to SWACO's 2024 CEP and is in accordance with the CEP schedule.

The State of Ohio competitively bid and awarded Contract Number CTR018262 to Bob Chapman Ford, Inc. for the purchase of Ford F250 Trucks and made this bid award available for cooperative purchase for government agencies. SWACO utilizes available State contracts for equipment in order to take advantage of the best pricing options. As provided in the SWACO Procurement Policy, when purchasing from a State contract, the competitive bidding process has already taken place.

Staff therefore recommends the Board authorize the Executive Director to enter a contract with Bob Chapman Ford, Inc. for the purchase of three (3) Ford pickup trucks and expend an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

*Requested by: Dean Headley, Fleet Manager*

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

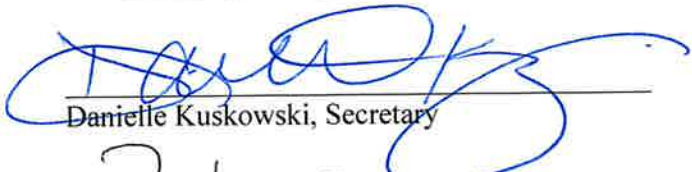
1. The Executive Director is authorized to execute a contract with Bob Chapman Ford, Inc. for the purchase of three (3) Ford pickup trucks and expend an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:

For:   X   Against:   0   Abs:   0  

  
Patrick King  
Chair, Board of Trustees

  
Danielle Kuskowski, Secretary

Approved as to Form:   
Rebecca L. Egelhoff, Director of Legal Affairs

# Resolution Summary

Resolution 017-24: Authorizing the Executive Director to enter into a contract with Bob Chapman Ford, Inc. for the purchase of three (3) Ford pickup trucks and expend an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

Requested by: Dean Headley, Fleet Manager

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## Summary

- These three (3) Ford pickup trucks are in stock and available for immediate purchase.
- This purchase is a planned expenditure pursuant to the SWACO’s 2024 Capital Equipment Plan (“CEP”) and is in accordance with the CEP schedule.

## Purpose & Goals

- This resolution enables SWACO to continue to provide safe and reliable equipment for its employees and maintain efficient customer service when solid waste is received, transported, and disposed of at SWACO facilities.
- Purchasing these new pickup trucks contributes to the 2022 Organizational Priority to replace or rebuild major equipment in operation.

## Process Used:

- Cooperative Purchasing       Competitive Process
- Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement
- The State of Ohio completed the competitive bidding process and awarded Bob Chapman Ford, Inc. the contract for the new pickup trucks SWACO has selected to purchase.
- The State competitively bid and attained the best pricing over localized vendors because of the large quantities of equipment to be purchased.

## Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Capital Equipment Plan in the line-item New Ford F250 Pickup Trucks. The total for this project is planned to be \$180,000.
- Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan

## Future Action Anticipated

- None anticipated at this time.



**FORD F250 PICKUP TRUCK**



**RESOLUTION 018-24**



Authorizing the Executive Director to modify the contract with Best One Tire & Service for the purchase of tires and related services and expend an additional six hundred fifty thousand dollars (\$650,000.00), for a total amount not to exceed one million three hundred fifty thousand dollars (\$1,350,000.00).

SWACO owns and operates light, medium, and heavy-duty vehicles, trucks, and construction equipment at the Franklin County Sanitary Landfill ("FCSL") and transfer stations. These vehicles and equipment require various types of tires and in some cases, specialized parts and services, in order to maintain the machines properly and safely. Supply chain issues have caused an ongoing national spike in tire shortages and unusually higher tire prices. In September 2022, the Board passed Resolution 065-22 authorizing a contract with Best One Tire & Service in an amount not to exceed seven hundred thousand dollars (\$700,000.00).

The State of Ohio and Sourcewell competitively bid and awarded contracts to five (5) tire brands: Bridgestone, Firestone, Goodyear, Hankook, and Michelin. Best One Tire & Service is an authorized dealer for all five (5) brands through the State and Sourcewell contracts. As provided in the SWACO Procurement Policy, when purchasing from a cooperative purchasing contract, the competitive procurement process has already been fulfilled.

Staff therefore recommends the Board authorize the Executive Director to modify the contract with Best One Tire & Service for tires and related services and expend an additional six hundred fifty thousand dollars (\$650,000.00), for a total amount not to exceed one million three hundred fifty thousand dollars (\$1,350,000.00).

*Requested by: Dean Headley, Fleet Manager*

**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

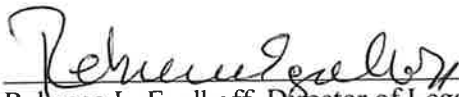
1. The Executive Director is authorized to modify the contract with Best One Tire & Service for the purchase of tires and related services and expend an additional six hundred fifty thousand dollars (\$650,000.00), for a total amount not to exceed one million three hundred fifty thousand dollars (\$1,350,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:  
For: 6 Against: 0 Abs: 0

  
Patrick King  
Chair, Board of Trustees

  
Danielle Kuskowski, Secretary

Approved as to Form:   
Rebecca L. Egelhoff, Director of Legal Affairs

# Resolution Summary

Resolution 018-24: Authorizing the Executive Director to modify the contract with Best One Tire & Service for the purchase of tires and related services and expend an additional six hundred fifty thousand dollars (\$650,000.00), for a total amount not to exceed one million three hundred fifty thousand dollars (\$1,350,000.00).

Requested by: Dean Headley, Fleet Manager

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## Summary

- Staff will utilize Best One Tire & Service to purchase tires at both Sourcewell and the State of Ohio pricing.

## Purpose & Goals

- The continued purchase of tires and related supplies directly affects the Operations team's productivity goals in transferring solid waste from the transfer stations to the landfill daily.
- Proper maintenance of its equipment is part of SWACO's commitment to the safety of its employees and the community.

## Process Used:

- Cooperative Purchasing       Competitive Process  
 Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement

- The State of Ohio and Sourcewell competitively bid contracts for the products and services needed. Best One serves as the authorized dealer for all five (5) brands that were awarded the contracts.

## Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category vehicle expenses. The total vehicle expenses for 2024 is budgeted at \$8,654,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Operating Budget    Capital Improvement Plan    Capital Equipment Plan    Capital Outlays Plan

## Future Action Anticipated

- None anticipated at this time.

**RESOLUTION 019-24**



Authorizing the Executive Director to enter into a contract with Ohio Machinery, dba Ohio CAT, for the purchase of a Caterpillar Waste Dozer and expend an amount not to exceed one million one hundred forty-five thousand dollars (\$1,145,000.00).

Staff is requesting to purchase one (1) Caterpillar D8T Waste Dozer for operations at the Franklin County Sanitary Landfill to haul and place cover material to ensure compliance requirements are met daily. This equipment will be integrated into the fleet to allow for other machines to be taken out of service for rebuilding, maintaining continued operations and eliminating downtime. This purchase is a planned expenditure pursuant to the SWACO's 2024 Capital Equipment Plan ("CEP") and is in accordance with the CEP schedule.

The State of Ohio competitively bid and awarded Contract Number RSC015482 to Ohio Machinery, dba Ohio CAT, for the Caterpillar D8TWDA Waste Dozer and made this bid available for cooperative purchase by government agencies. SWACO utilizes State contracts for equipment purchases in order to take advantage of the best pricing options. As provided in SWACO's Procurement Policy, when purchasing from a State contract the competitive bidding process has already taken place.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with Ohio Machinery, dba Ohio CAT, for the purchase of a Caterpillar D8T Waste Dozer and expend an amount not to exceed one million one hundred forty-five thousand dollars (\$1,145,000.00).


*Requested by: Dean Headley, Fleet Manager*

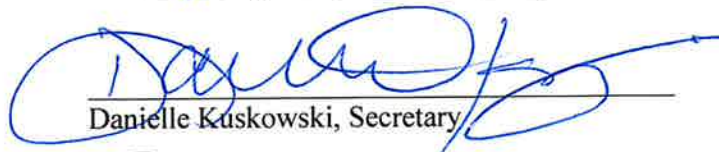
**BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:**

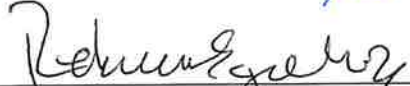
1. The Executive Director is authorized to enter into a contract with Ohio Machinery Company, dba Ohio Cat, for the purchase of a Caterpillar Waste Dozer and expend an amount not to exceed one million one hundred forty-five thousand dollars (\$1,145,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: March 12, 2024

Vote:  
For: 6 Against: 0 Abs: 0

  
\_\_\_\_\_  
Patrick King  
Chair, Board of Trustees

  
\_\_\_\_\_  
Danielle Kuskowski, Secretary

Approved as to Form:   
\_\_\_\_\_  
Rebecca L. Egelhoff, Director of Legal Affairs

# Resolution Summary

Resolution 019-24: Authorizing the Executive Director to enter into a contract with Ohio Machinery, dba Ohio CAT, to purchase a Caterpillar D8T Waste Dozer and expend an amount not to exceed one million one hundred forty-five thousand dollars (\$1,145,000.00).

Requested by: Dean Headley, Fleet Manager

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## Summary

- SWACO is requesting to purchase one (1) Caterpillar D8TWDA Waste Dozer for operations at the Franklin County Sanitary Landfill (FCSL).
- This purchase is a planned expenditure pursuant to the SWACO’s 2024 Capital Equipment Plan (“CEP”) and is in accordance with the CEP schedule.

## Purpose & Goals

- This resolution enables SWACO to continue providing a safe and efficient operation along with maintaining customer service when the solid waste is received, transported, and disposed of at SWACO operations facilities.
- SWACO’s commitment to proper disposal of solid waste contributes to a safe and healthy community.

## Process Used:

- Cooperative Purchasing       Competitive Process
- Sole Source/Best Interest       Intergovernmental Cooperative Services Agreement
- The State of Ohio completed the competitive bidding process and awarded Ohio Machinery, dba Ohio CAT, the contract for the Caterpillar machinery SWACO has selected to purchase.
- When purchasing from a state contract, the competitive bidding process has already taken place.
- The State competitively bid and attained the best pricing over localized vendors because of the large quantities of equipment to be purchased.

## Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Capital Equipment Plan in the line-item Caterpillar D8T WH Track Type Dozer with GPA. The total for this project is planned to be \$1,145,000.
- Operating Budget     Capital Improvement Plan     Capital Equipment Plan     Capital Outlays Plan

## Future Action Anticipated

- None anticipated at this time.



**Caterpillar D8T Waste Dozer**



