



Adopting the 2025-2029 Capital Improvement Plan as a financial forecasting document for SWACO's budgetary and planning process.

SWACO Staff developed a 2025-2029 Capital Improvement Plan ("Plan") for capital projects and improvements relating to the ongoing operation and maintenance of the Franklin County Sanitary Landfill, two (2) transfer stations, Model Landfill, and other infrastructure improvements. The spending plan is subject to change based on available resources, financing options available, and actual operating conditions encountered.

Staff is therefore recommending the adoption of the Plan, attached hereto as "Exhibit A," as a financial forecasting document for SWACO's budgetary and planning process.

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

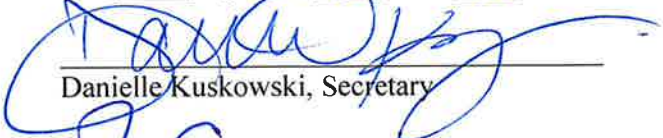
1. The SWACO Board of Trustees adopts the 2025-2029 Capital Improvement Plan, attached hereto as "Exhibit A", as a financial forecasting document for SWACO's budgetary and planning process.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024




Patrick King
Chair, Board of Trustees

Vote:
For: 7 Against: 0 Abs: 0



Danielle Kuskowski, Secretary

Approved as to Form: 

Rebecca L. Egellhoff, Director of Legal Affairs

EXHIBIT A

2025-2029 CAPITAL IMPROVEMENT PLAN

Project Description	Major Category	2025
Phase H8	Cell Construction	\$ 8,001,269
West of Young Road Borrow Area Development	Cell Construction	400,000
Transitional Cover	Cell Construction	88,319
Phase H6 Sump	Cell Construction	200,000
FCSL Gas Collection and Control system (GCCS)	Landfill Gas	2,000,000
Gas Well Water Removal System Additions at the FCSL	Landfill Gas	87,418
Morse Road Transfer Station Improvements	Transfer Station/Receiving Improvements	11,136,568
Buildings - Admin. Office Building (AOB) and Educ. Resource Center (ERC)	Building Improvements	8,500,000
Truck Wash at London Groveport Campus	Building Improvements	2,000,000
Waterline Replacement	Building Improvements	4,900,000
HHW/Convenience Center	Building Improvements	3,000,000
Organics/Composting	Building Improvements	500,000
CNG Slow Fill Station	Building Improvements	200,000
Georgesville Road	Transfer Station/Receiving Improvements	400,000
Land purchases	Land	2,000,000
Total		\$ 43,413,574

Project Description	Major Category	2025	2026	2027	2028	2029	Total
Phase H8	Cell Construction	\$ 8,001,269	\$ 10,905,765	\$ -	\$ -	\$ -	\$ 18,907,034
Soil Prequalification	Cell Construction	-	100,000	-	-	-	100,000
West of Young Road Borrow Area Development	Cell Construction	400,000	-	-	-	-	400,000
Transitional Cover	Cell Construction	88,319	144,745	66,259	348,369	159,471	807,142
Final Cover - East Slope	Cell Construction	-	-	-	-	3,000,000	3,000,000
Phase H6 Sump	Cell Construction	200,000	-	-	-	-	200,000
FCSL Gas Collection and Control system (GCCS)	Landfill Gas	2,000,000	500,000	1,500,000	500,000	500,000	5,000,000
Gas Well Water Removal System Additions at the FCSL	Landfill Gas	87,418	90,041	92,742	97,524	98,389	464,114
Morse Road Transfer Station Improvements	Transfer Station Receiving Improvements	11,136,568	3,112,500	-	-	-	14,249,068
Buildings - Admin. Office Building (AOB) and Educ. Resource Center (ERC)	Building Improvements	8,500,000	-	-	-	-	8,500,000
Truck Wash at London Groveport Campus	Building Improvements	2,000,000	-	-	-	-	2,000,000
Waterline Replacement	Building Improvements	4,900,000	2,684,380	-	-	-	7,584,380
HHW Convenience Center	Building Improvements	3,000,000	-	-	-	-	3,000,000
Organics/Composting	Building Improvements	500,000	-	-	-	-	500,000
CNG Slow Fill Station	Building Improvements	200,000	-	-	-	-	200,000
Georgesville Road	Transfer Station Receiving Improvements	400,000	-	-	-	-	400,000
Land purchases	Land	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Total		\$ 43,413,574	\$ 19,537,430	\$ 3,658,981	\$ 2,943,893	\$ 5,757,860	\$ 75,311,738

Resolution Summary

Resolution 029-24: Adopting the 2025-2029 Capital Improvement Plan as a financial forecasting document for SWACO's budgetary and planning process.

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

Summary

- This resolution allows capital projects to be funded according to the schedule in Exhibit A of the resolution.

Purpose & Goals

- The purpose of the Capital Improvement Plan ("Plan") is to serve as a planning tool and to set funding budgets for specified capital projects that are necessary to support SWACO's mission. This resolution also allows SWACO to maintain air space for the district's waste stream and in compliance with all permits.
- SWACO's mission, strategic plan, and landfill operating obligations necessitate the identification, planning, and completion of capital projects. Once these projects are evaluated and approved, criteria such as cost and useful life determine whether funding will be provided by operating fund, program fund (Generation Fee), and/or debt financing.

Process Used:

- Cooperative Purchasing Competitive Process
- Sole Source/Best Interest Intergovernmental Cooperative Services Agreement
- Not applicable

Fiscal Impact

Funding for this resolution is provided by:

- Operating Budget Capital Improvement Plan Capital Equipment Plan
- Capital Outlays Plan
- Funding the plan will be evaluated to include operating funds, program funds, and/or debt financing.

Future Action Anticipated

- None anticipated at this time.

Capital Improvement Plan Narrative for 2025

Phase H8A: This project includes the design and construction of the next solid waste cell. The project consists of an approximate 22-acre cell and will be constructed first, followed by the 6-acre separatory liner. Design started in 2023. During design it was determined that the scope of work on a separate project, “Landfill Site Development,” had considerable overlap. Therefore, this project includes work previously included in that project also. The project includes earthwork, infrastructure relocation and new installation, building removal, and cell components to maintain operational approval from the Ohio Environmental Protection Agency (OEPA). Construction will occur in 2024, 2025, and 2026. Note that some portions of the project may be performed as stand-alone projects due to timing concerns.

West of Young Road (WYR) Borrow Area Development: As SWACO continues developing the WRY Borrow Site, additional work is required to make the borrow area efficient and safe. This project will see the continued construction of the perimeter berm, the installation of electrical service, borrow area dewatering pump, security lighting, power receptacles to plug in equipment, and the relocation of existing Franklin County stormwater controls.

Transitional Cover: As waste is placed to achieve the permitted top-of-waste grades, the exterior slopes must be covered with transitional cover. The transitional cover is a 24” thick layer of low-permeable soil that supports vegetation.

Phase H6 Sump: Future solid waste cell, Phase H6, will require electricity to power leachate and underdrain pumps. The pumps will not be needed for several years, but there is a current need for service to power an electric dewatering pump. This project will install the service needed for the future cell, purchase and install an electric dewatering pump for immediate use, and eventually be replaced by leachate and underdrain pumps.

FCSL Gas Collection and Control System: This project is the annual construction to SWACO’s gas collection and control system (GCCS) at FCSL. The project consists of relocating the gas header on the east and south sides of the landfill to the perimeter berm from inside the limits of waste. Currently, there is not a need for drilling new or replacement wells.

Gas well water removal system additions at FCSL: This project will install dewatering pumps and air & force main piping to gas wells or other dewatering efforts as needed to improve liquid removal from the landfill.

Morse Road Transfer Station (“MRTS”) Improvements: This project is ongoing from previous years. Currently, a design has been completed and SWACO Staff are awaiting permits from the City of Columbus. Once received, SWACO will go through the permitting process with the Ohio EPA. Construction is scheduled for 2025 and includes regrading the tipping floor, installing stormwater and sanitary sewer controls, adding a disposal bay, incorporating a compactor to increase load sizes, and all associated modifications to accommodate the construction.

Buildings – Administration Office Building (AOB) & Education Resource Ctr (ERC): SWACO’s programs team provides landfill tours and classroom learning to thousands of Central Ohio residents and school children each year operating from our ERC. As part of the landfill buildout, the previous ERC was demolished. A temporary trailer is currently serving as the ERC. A permanent building is required that includes classrooms, indoor and outdoor learning stations, and interactive educational exhibits. It has been determined that the current AOB can be expanded to include ERC functions. The design process started in 2024 and construction is expected in 2025.

With the demolition of the existing Operations & Maintenance Building, additional office space is needed to relocate certain managers and engineering staff. During the campus building and site planning process, we also evaluated the current and future functional needs of the AOB and ERC. This project includes additional square footage and partial renovation of the AOB. The phasing of this project is coordinated with the design and construction of the Operations & Maintenance Building.

Truck Wash at London Groveport Road Campus: For the last several years, SWACO hired a third-party vendor to pressure wash transfer trucks and trailers. These services are costly, and due to the harsh conditions, it is difficult to see the results of these washings. For SWACO to have a better image on the roadways and to reduce maintenance costs, the staff is recommending building an automatic truck wash to wash on-road vehicles twice a week. Potentially, haulers may pay to use the truck wash as well.

Waterline Replacement: SWACO installed a domestic water service line for nearby residents along Zuber and Young Roads approximately 25 years ago. The City of Columbus approached SWACO regarding the lines due to excessive breaks. An assessment of the water line was completed in 2024 and determined the soils are corrosive. Therefore, the only way to prevent the continuation of breaks is to replace the line with either wrapped ductile iron or PVC. The project is phased to perform the waterline replacement of Zuber Road in 2025 and Young Road in 2026.

HHW/Convenience Center: The initial residential Recycling Convenience Center opened at the Jackson Pike Transfer Station in 2023. Upgrades to the site are planned for 2024. As this site, as well as the City of Columbus sites, usage increases, SWACO intends to expand the materials taken and improve drop off locations. Funds are needed to perform these improvements.

Organics/Composting: These funds are set aside as SWACO develops new partnerships and a path forward for SWACO's food waste diversion program.

CNG Slow Fill Station: Pending the study, SWACO staff is evaluating a slow-fill CNG (compressed natural gas) station for the transfer fleet. After the new fleet building is in operation, all transfer trucks will be housed at the ST RT 665 location. SWACO will be able to convert the fleet to CNG.

Georgesville Road: An additional transfer station will enable SWACO to manage the waste more effectively in Franklin County. The facility will be able to process and transfer waste more efficiently, providing the City of Columbus and private haulers with another much-needed disposal option. Discussions with the City have started, but additional meetings are needed to develop the scope and partnering responsibilities.

Land Purchases: SWACO established land purchase guidelines to determine the purpose of when land should be acquired. These factors include best practice for the ownership or operator of a landfill to purchase adjacent land around the landfill, land was made available to SWACO through direct contact from the seller, future site development opportunities, and the policy of "no neighbor is the best neighbor for a landfill owner." Therefore, SWACO budget(s) funds for these opportunities in which these purchases are vetted with the Board of Trustees.



Authorizing the Executive Director to enter into a contract with Geosyntec Consultants for an enterprise risk assessment related to landfill operations, waive the procurement requirements, and expend an amount not to exceed one hundred twenty-five thousand dollars (\$125,000.00).

In conjunction with its financial and investment advisors, SWACO is examining its financial portfolio and cash flow position, along with the future state pertaining to its revenue and operational and capital expenditures. In doing so, SWACO needs to assess any risk or uncertainties to plan accordingly. SWACO has engaged Geosyntec Consultants ("Geosyntec") who will perform an assessment of those enterprise risks related to landfill operations. This study will include quantifying and qualifying life-cycle operational and development risks as this relates to business interruption and impacts to cash flows, summarizing the current enterprise risk management mechanisms and their correlation, identifying industry enterprise risk best practices and benchmarks, providing high-level recommendations, and quantifying the funds necessary for risk mitigation.

Pursuant to Section 10(b) of SWACO's Amended Procurement Policy, the Board may waive the requirements of the Policy if it is determined to be in the best interest of SWACO. Geosyntec is familiar with SWACO's operations and will be utilizing experts with the Florida State University to perform this assessment of the risks unique to SWACO's operations. As such, Staff requests the Board waive the competitive procurement requirements as is in the best interests of SWACO.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with Geosyntec Consultants for an enterprise risk assessment related to landfill operations, waive the procurement requirements, and expend an amount not to exceed one hundred twenty-five thousand dollars (\$125,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to execute a contract with Geosyntec Consultants for a board level assessment of enterprise risks related to landfill operations and expend an amount not to exceed one hundred twenty-five thousand dollars (\$125,000.00).
2. Pursuant to Section 10.b. of the SWACO Amended Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 8 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024

Patrick King
Chair, Board of Trustees

Vote:
For: 7 Against: 0 Abs: 0

Danielle Kuskowski, Secretary

Approved as to Form: Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 030-24: Authorizing the Executive Director to enter into a contract with Geosyntec Consultants for an enterprise risk assessment related to landfill operations, waive the procurement requirements, and expend an amount not to exceed one hundred twenty-five thousand dollars (\$125,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

Summary

- Staff has identified the need to assess its risks with the landfill operations, including but not limited to potential impacts to financing decisions. The study incorporates quality and quantify life-cycle operational and development risks and how these correlate to business interruption and subsequent impact on SWACO's cash flow position.

Purpose & Goals

- This resolution connects with SWACO's fiduciary responsibilities to assess risk and maintain a plan of action.

Process Used

- Cooperative Purchasing Competitive Process
 Sole Source/Best Interest Intergovernmental Cooperative Services Agreement

Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category other outside services. The total other outside services for 2024 is budgeted at \$4,409,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Operating Budget Capital Improvement Plan Capital Equipment Plan Capital Outlays Plan

Future Action Anticipated

- None anticipated at this time.



Authorizing the Executive Director to modify the contract with Shelly Materials, Inc. and expend an additional thirty thousand dollars (\$30,000.00), for a total amount not to exceed one million two hundred thirty thousand dollars (\$1,230,000.00).

In 2022, SWACO entered into a contract with Shelly Materials to purchase various aggregate materials to construct and maintain access roads and turnaround areas at the Franklin County Sanitary Landfill and other related repairs for the landfill and transfer stations. A higher than estimated amount was expended year to date to maintain the landfill roadways and turnaround pads. This modification will add the necessary funds to pay the remaining invoice and close out the contract.

Staff therefore recommends the Board of Trustees authorize the Executive Director to modify the contract with Shelly Materials, Inc. and expend an additional thirty thousand dollars (\$30,000.00), for a total amount not to exceed one million two hundred thirty thousand dollars (\$1,230,000.00).

Requested by: Adam Burleson, Senior Operations Manager

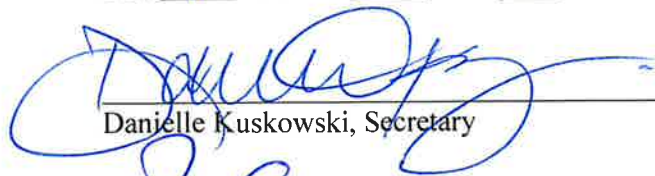
BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to modify the contract with Shelly Materials, Inc. and expend an additional thirty thousand dollars (\$30,000.00), for a total amount not to exceed one million two hundred thirty thousand dollars (\$1,230,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024

Vote:
For: 7 Against: 0 Abs: 0


Patrick King
Chairman, Board of Trustees


Danielle Kuskowski, Secretary

Approved as to Form:  Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 031-24: Authorizing the Executive Director to modify the contract with Shelly Materials, Inc. and expend an additional thirty thousand dollars (\$30,000.00), for a total amount not to exceed one million two hundred thirty-thousand dollars (\$1,230,000.00).

Requested by: Adam Burleson, Senior Operations Manager

Summary

- This modification will allow for the additional funds to cover the final outstanding invoice and close out the contract for services.

Purpose & Goals

- These services allowed Staff to manage the community's public landfill as a safe and accessible facility for all SWACO customers.
- This resolution does not have an impact on the SWACO Carbon Reduction Goals

Process Used:

- Cooperative Purchasing Competitive Process
 Sole Source/Best Interest Intergovernmental Cooperative Services Agreement

Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category Facilities and Grounds. The total Facilities and Grounds for 2024 is budgeted at \$3,931,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.
- Operating Budget Capital Improvement Plan Capital Equipment Plan Capital Outlays Plan

Future Action Anticipated

- None



Authorizing the Executive Director to enter into a contract with Decker Construction Company for repairs to the landfill entrance road and expend an amount not to exceed eight hundred fourteen thousand six hundred thirty-five dollars (\$814,635.00).

The pavement at the entrance road of the Franklin County Sanitary Landfill was installed in 2015 and has been experiencing excessive cracking and deterioration. In 2023, Staff collected pavement corings and subsurface geotechnical data as part of an evaluation. Several factors contributed to the current state of the pavement, including inadequate subsurface stabilization, increased traffic, and insufficient pavement thickness. As part of the evaluation, full depth replacement of a portion of the road was recommended. A new pavement section was designed, and the project was advertised for bid. The project will be performed in three (3) phases in order to minimize traffic disruptions.

Pursuant to SWACO's Procurement Policy, Staff advertised a Request for Bid (RFB) for this project. Four (4) bids were received and after evaluation, Decker Construction Company was deemed the lowest and best responsive bidder.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with Decker Construction Company for the repairs to the landfill entrance road and expend an amount not to exceed eight hundred fourteen thousand six hundred and thirty-five dollars (\$814,635.00).

Requested by: Matt Reardon, Environmental Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

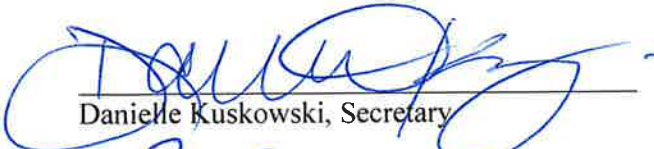
1. The Executive Director is authorized to execute a contract with Decker Construction Company for repairs to the landfill entrance road and expend an amount not to exceed eight hundred fourteen thousand six hundred thirty-five dollars (\$814,635.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024

Vote:
For: 7 Against: 0 Abs: 0



Patrick King
Chair, Board of Trustees



Danielle Kuskowski, Secretary

Approved as to Form: 

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 032-24: Authorizing the Executive Director to enter into a contract with Decker Construction Company for repairs to the landfill entrance road and expend an amount not to exceed eight hundred fourteen thousand six hundred thirty-five dollars (\$814,635.00).

Requested by: Matt Reardon, Environmental Manager

Summary

- The entrance road at Bill Lotz Way was installed in 2015 and has been experiencing cracking.
- SWACO performed a pavement evaluation to determine the reasons for the cracking and a recommended design.
- The project will be performed in three phases to minimize disruption to landfill traffic.
- The amount proposed herein includes a ten percent (10%) contingency in addition to the original bid.



Project Area

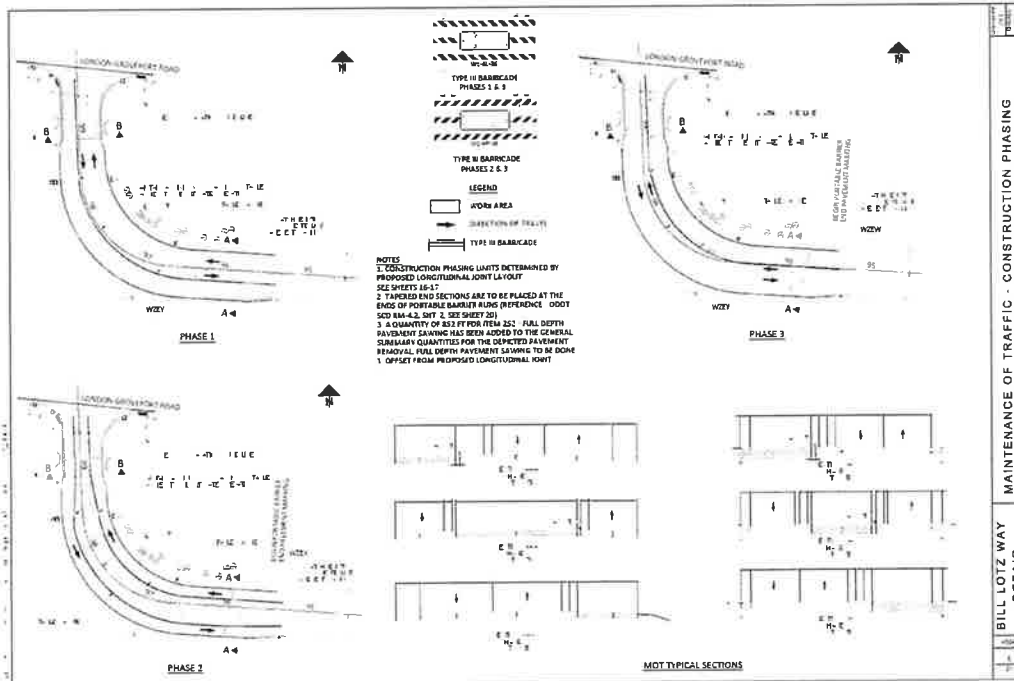
Figure 1. Example of Transverse (a) & Longitudinal (b) Cracking



Figure 2. Example of Divided Slab (a) and Diagonal Crack with Punchout (b)



Bill Lotz Way Existing Conditions



Project Phasing

Purpose & Goals

- Repairing the entrance road will provide safe access to the landfill for the haulers and SWACO transfer drivers.

Process Used:

- Cooperative Purchasing Competitive Process
- Sole Source/Best Interest Intergovernmental Cooperative Services Agreement
- Pursuant to SWACO’s Procurement Policy, a Request for Bid (“RFB”) was publicly advertised to determine the lowest and best responsive bidder to provide construction services for the project.
- SWACO received bids from four (4) companies: Darby Creek, Decker Construction Company, RB Jergens Contractors, Inc., and Sunesis Construction Co.
- Of the four (4) companies, Decker Construction Company was determined to be lowest and best responsive.

Fiscal Impact

- Funds to cover these expenditures were included in the 2024 Operating Budget in the major account category Facilities and Grounds. The total Facilities and Grounds for 2024 is budgeted at \$3,931,000. Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.
- Operating Budget Capital Improvement Plan Capital Equipment Plan
- Capital Outlays Plan

Future Action Anticipated

- No further action anticipated.



Authorizing the Executive Director to enter into a contract with ms consultants, inc. to provide owner representation services for the Morse Road Transfer Station project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

SWACO is in the design and permitting phase of the Morse Road Transfer Station (MRTS) improvement project. Staff is requesting a contract with ms consultants, inc. to serve as the owner representative on behalf of SWACO to assist with constructability review and construction bidding. Once the design and bidding is completed, the scope will be expanded to also include these services during construction. Owners representative services will include permit assistance, constructability review, bid review, progress meeting facilitation, payment review, monthly budget assessments, project tracking, and close out services. Further, ms consultants, inc. will have the authority to act on the behalf of SWACO to address construction concerns, ensuring all work is completed in accordance with construction plans and specifications.

Pursuant to the SWACO Procurement Policy, Staff advertised a Request for Proposal (“RFP”) for owners representation services. Three (3) proposals were received, and the top two (2) firms were interviewed. After evaluation, ms consultants, inc. was determined as the best and most qualified firm for this project.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with ms consultants, inc. to provide owners representation services for the Morse Road Transfer Station project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

Requested by: Wes Jordan, Facilities Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:


1. The Executive Director is authorized to execute a contract with ms consultants, inc. to provide owners representation services for the Morse Road Transfer Station project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024

Vote:
For: 7 Against: 0 Abs: 0



Patrick King
Chair, Board of Trustees



Danielle Kuskowski, Secretary

Approved as to Form:  _____
Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 033-24: Authorizing the Executive Director to enter into a contract with ms consultants, inc. to provide owner representation services for the Morse Road Transfer Station project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

Requested by: Wes Jordan, Facilities Manager

Summary

- SWACO intends to utilize ms consultants, inc. to represent SWACO throughout the design, bidding, and construction phases of the Morse Road Transfer Station improvements project.
- This resolution is for the remainder of the permitting phase, design phase, and bid phase only. Once the construction drawings are finalized and construction schedule is established, this contract will be modified to include the duration of the construction phase.

Purpose & Goals

- Implementing the planned improvements will increase the capabilities of MRTS as a service station and provide better handling of the district's waste stream in an environmentally sustainable manner.

Process Used:

- Cooperative Purchasing Competitive Process
- Sole Source/Best Interest Intergovernmental Cooperative Services Agreement
- Three (3) Proposals were received in response to this RFP:
 - ms consultants, inc., Hill International, Inc., ProCon Consulting, LLC.
- The top two (2) firms were interviewed: ms consultants, inc. and Hill International, Inc.
- ms consultants, inc. was deemed the best and most responsive firm for the project.

Fiscal Impact

- Funds to cover these expenditures were included in the 2024-2028 Capital Improvement Plan in the project Morse Road Transfer Station Improvements. The total for this project is planned at \$6,686,003. The Proposed funding for the 2025-2029 Capital Improvement Plan for this project is budgeted at \$14,249,068.
- Operating Budget Capital Improvement Plan Capital Equipment Plan Capital Outlays Plan

Future Action Anticipated

- Once the initial permitting, design, and construction bidding is complete, Staff will request additional funds for services to be provided throughout construction.





Authorizing the Executive Director to enter into a two (2) year contract with Swath Design for design services relating to the Education Resource Center project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

SWACO has engaged DesignGroup to provide architectural and engineering services to expand the Administrative Office Building and create a new Education Resource Center (ERC). The new ERC will serve as a hands-on classroom, resource, and activity center for visitors to learn about the importance of the landfill, safe disposal practices, waste reduction, natural resource conservation, recycling, and composting. Staff is proposing to contract with a firm specializing in the design and creation of the educational displays that will be installed in the ERC. The initial phase comprises exhibit space planning and ideation, prioritization, and conceptual design. After this is completed, the scope will be expanded to include schematic design, fabrication, and installation services.

Pursuant to the SWACO Procurement Policy, Staff advertised a Request for Qualifications for exhibit design services. Six (6) Statements of Qualifications ("SOQ") were received and the top three (3) three firms were interviewed. Swath Design was determined the best and most qualified firm for the project.

Staff therefore recommends the Board authorize the Executive Director to execute a two (2) year contract with Swath Design for design services relating to the Education Resource Center project and spend an amount not to exceed one hundred thousand dollars (\$100,000.00).

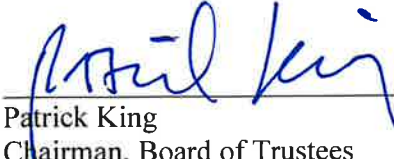
Requested by: Andrew Booker, Programs Manager

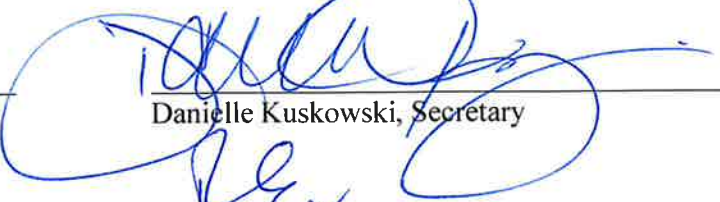
BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to execute a two (2) year contract with Swath Design for design services relating to the Education Resource Center project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: May 14, 2024

Vote: For: 7 Against: 0 Abs: 0


Patrick King
Chairman, Board of Trustees


Danielle Kuskowski, Secretary

Approved as to Form:  Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 034-24: Authorizing the Executive Director to enter into a contract with Swath Design for design services relating to the Education Resource Center project and expend an amount not to exceed one hundred thousand dollars (\$100,000.00).

Requested by: Andrew Booker, Programs Manager

Summary

- The selected exhibit design firm will work closely with SWACO staff to conceptualize, design, construct, and install various technologically advanced public education exhibits in the new Education Resource Center.

Purpose & Goals

- Establish a one-of-a-kind destination center for Franklin County youth and residents to learn about the importance of waste diversion and how sanitary landfills are designed to protect the local community and the environment.

Process Used:

- Cooperative Purchasing Competitive Process
- Sole Source/Best Interest Intergovernmental Cooperative Services Agreement
- Six (6) SOQs were received in response to the RFQ: 43 places, FireWatch, Kraemer & Designs, MVP, SWATH Design, and Taylor.
- The top three (3) firms were interviewed: Kramer & Designs, MVP, and Swath Design.
- Swath Design was deemed the best and most qualified firm for the project.

Fiscal Impact

- Funds to cover these expenditures were included in the 2024-2028 Capital Improvement Plan in the project buildings – Admin Office (AOB) and Education Resource Center (ERC). The total for this project is planned at \$5,000,0000 for this portion. Proposed funding for the 2025-2029 Capital Improvement Plan for this project is budgeted at \$8,500,000.
- Funding for this resolution is provided by:
 - Operating Budget Capital Improvement Plan Capital Equipment Plan Capital Outlays Plan

Future Action Anticipated

- The initial phase of the exhibit planning will include meetings with DesignGroup and the SWACO team. Once the exhibit development phase is complete, Staff will request additional funds to expand the scope of the services to include exhibit fabrication and installation.



