RESOLUTION 044-26

Adopting the Operating Budget of the Solid Waste Authority of Central Ohio for the year ending December 31, 2027.

This resolution adopts SWACO's Operating Budget for the year ending December 31, 2027, and authorizes expenditures as detailed in Section 1.

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The following expenditures relating to the 2027 Operating Budget are hereby approved for the Operating Fund and Program Fund for the year ending December 31, 2027:

Account Category	
Salaries, wages, and benefits	$19,490,000
Contracts, services, and supplies	$22,726,000
Grants awarded	$993,000
Contingency	$1,296,000

2. The Assistant Executive Director or Executive Director's Designee is authorized and directed to make all debt service and capital lease payments due during 2027 for long-term and other debt obligations approved by the Board of Trustees.
3. The Assistant Executive Director or Executive Director's Designee is authorized and directed to pay all solid waste fees and out-of-district fees due and payable for the disposal of solid waste at SWACO facilities.
4. The Assistant Executive Director or Executive Director's Designee is authorized and directed to deposit into the Landfill Closure Trust Fund established by the Board of Trustees the amounts required by EPA regulation for the calendar year 2027.
5. The Assistant Executive Director or Executive Director's Designee is authorized to pay contracts previously approved.
6. The obligations of SWACO for the payment of public utility expenses, including but not limited to telephone, electric, gas, water and sewer, and obligations to other governmental entities for licenses, permits, surcharges, taxes, or other fees necessary in the operation of SWACO, are exempt from the expenditure limits established in SWACO's current procurement policy.
7. Ohio Public Employees Retirement System ("OPERS"): The salaries, wages and benefits budget account category exclude the impact of expenses resulting from the requirement to include the OPERS net pension liability or post-employment benefits liability (GASB 68/75). These amounts are calculated annually for financial statement purposes and reflect the changes in pension benefits, contribution rates and return on investments as calculated by OPERS and reported per SWACO's proportionate share. These items are outside the control of SWACO and do not have impact on SWACO operations and are therefore exempt from the expenditure limits established within the adopted budget.

8. Sick leave/personal time: SWACO's non-exempt staff receive payouts subsequent to year-end for accumulated unused sick and personal leave per policy. These amounts fluctuate annually and are insignificant to the salaries, wages, and benefits category. As such, estimates for these amounts are not included within the budget account category and are therefore exempt from the expenditure limits established within the adopted budget. 2027 PTO Buyouts for exempt and non-exempt employees were estimated and included in the resolution amount. Salaries, Wages, and Benefits will be reviewed and any overage from these buyouts will therefore be exempt from the expenditure limits established within the adopted budget.

9. Modifications to the monthly amounts contributed by SWACO and each employee for health care coverage and benefits are hereby approved. Health care, workers compensation, unemployment, OPERS, life insurance, disability insurance, and any other payroll and benefits related expenses covering SWACO and/or SWACO's employees are exempt from the monetary limitations established in SWACO's current procurement policy.

10. The Assistant Executive Director or Executive Director's Designee is directed to provide budget status reports to the Audit and Finance Committee of the Board of Trustees not less than quarterly.

11. This resolution shall be in full force and effect as of January 1, 2027.

Date Approved: November 10, 2026

Vote: For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form: Rebecca L. Egelhoff, Director of Legal Affairs

RESOLUTION 045-26

Adopting the 2027 Capital Equipment Plan and the 2027 Capital Outlays Plan.

SWACO staff developed the 2027 Capital Equipment Plan ("CEP") and the 2027 Capital Outlays Plan ("COP") for capital equipment and smaller capital acquisitions relating to the ongoing operation and maintenance of the Franklin County Sanitary Landfill, two (2) SWACO transfer stations, and Model Landfill. The execution of these plans and related expenditures are subject to change based on available resources, financing options available, and actual operating conditions encountered.

SWACO staff is recommending the adoption of the CEP and COP, attached hereto as "Exhibit A," as financial forecasting documents for SWACO's budgetary and planning process.

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The SWACO Board of Trustees adopts the 2027 Capital Equipment Plan ("CEP") and the 2027 Capital Outlays Plan ("COP"), attached hereto as "Exhibit A," as the financial forecasting documents for SWACO's planning purposes.
2. This resolution shall be in full force and effect as of January 1, 2027.

Date Approved: November 10, 2026

Vote: For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form: Rebecca L. Egelhoff, Director of Legal Affairs

Exhibit A

2027 Capital Equipment Plan

Department #	Qty	Project		Cost
1-O-410	4	Purchase CNG Transfer Tractors *	$	1,300,000
1-O-410	6	Purchase Transfer Tipper Trailers *	$	950,000
3-O-620	1	Purchase Recycle Front Load CNG Truck	$	530,000
1-O-200	1	Purchase New 45 Ton Articulated Haul Truck	$	810,000
1-O-200	1	Certified Component Rebuild Unit 213	$	800,000
1-O-200	1	Certified Component Rebuild Unit 220	$	780,000
1-O-200	1	Purchase Excavator for Mass Excavation	$	625,000
1-O-120	1	Purchase Utility Truck for Maintenance Supervisor	$	90,000
3-D-604	1	Purchase Shuttle Bus	$	150,000
1-O-110	1	Purchase Fleet Service Truck	$	245,000
3-O-488	1	Purchase Compact Loader for Compost Facility	$	125,000
1-O-559	6	Modifying compactor carryover from 2026	$	220,000
		Total 2027 Capital Equipment Plan	**$**	**6,625,000**

2027 Capital Outlays Plan

Department #	Qty	Project		Cost
1-O-204	1	New Air Compressor Pod	$	150,000
1-O-200	1	Drone Heat Sensor Attachement	$	40,000
1-O-200	1	Operations Garage Wash Bay Pit	$	100,000
1-O-200	1	Mobile CCTV Trailer	$	45,000
1-A-200	1	Bid Software	$	40,000
1-O-541	1	Fuel Master Live ("FM Live") carry over from 2026	$	65,000
		Total 2027 Capital Outlays Plan	**$**	**440,000**

**Department # subject to change.*

RESOLUTION 046-26

Authorization for one hundred forty-four (144.0) full-time equivalent positions.

SWACO's authorized strength reflects a fully staffed threshold of all positions SWACO attempts to employ at any time within a fiscal year. Subsequent resolutions have increased the total amount of authorized strength to one hundred forty-three (143.0) such as resolution 058-23 in 2023. SWACO needs to increase this to one hundred forty-four (144.0).

SWACO plans on increasing its authorized strength to accommodate a purchasing supervisor/manager position who will work with all departments and provide value added and best practices for SWACO's procurement needs.

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. SWACO's authorized strength is hereby increased from one hundred forty-three (143.0) to one hundred forty-four (144.0) full-time equivalent positions.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote: For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

RESOLUTION 047-26

Authorizing the Executive Director to enter into an agreement with USI Insurance Services, LLC, for the purchase of excess liability insurance, waive the procurement requirements, and expend an amount not to exceed two hundred sixty thousand dollars ($260,000.00).

SWACO purchases excess liability insurance to minimize some of its risk exposures. Excess liability coverage includes general liability, public officials' liability, employment practices liability, motor vehicle liability, Ohio employers' liability, employee benefits liability insurance, and Ohio Stop Gap coverage. The insurance includes up to five million dollars ($5,000,000.00), with one million dollars ($1,000,000.00) of self-insured retention.

Pursuant to Section 9.1 (b) of SWACO's Procurement Policy, the Board may waive any of the requirements in the Policy if it determines that it is in the best interest of SWACO to do so. Since USI has been SWACO's risk management firm for many years and is very familiar with SWACO's operations and potential risks, it would be in the best interest of SWACO to continue with USI and market the policy to multiple carriers for services. As such, Staff recommends the Board waive the competitive procurement requirements.

Staff therefore recommends the Board authorize the Executive Director to enter into an agreement with USI Insurance Services, LLC, for the purchase of excess liability insurance, waive the procurement requirements, and expend an amount not to exceed two hundred sixty thousand dollars ($260,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to enter into an agreement with USI Insurance Services, LLC, for the purchase of excess liability insurance, waive the procurement requirements, and expend an amount not to exceed two hundred sixty thousand dollars ($260,000.00).
2. Pursuant to Section 9.1 (b) of SWACO's Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 6 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Adopted: November 10, 2026

Vote: For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 047-26: Authorizing the Executive Director to enter into an agreement with USI Insurance Services, LLC, for the purchase of excess liability insurance, waive the procurement requirements, and expend an amount not to exceed two hundred sixty thousand dollars ($260,000,00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

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Summary

- This agreement allows SWACO to acquire a policy designed to minimize those exposures unique to its operations.

Purpose & Goals

- SWACO purchases insurance policies to mitigate risks and exposures.

Process Used

☐ Cooperative Purchasing ☐ Competitive Process ☒ Sole Source/Best Interest

- USI was selected from a competitive process to be SWACO's risk management consultant pursuant to SWACO's procurement policy. Several insurance providers were solicited for quotes for excess liability to provide the most comprehensive and competitive policy for SWACO.

Fiscal Impact

Funds to cover this resolution will be included in the 2027 Operating Budget in the major category insurance and settlements.

Future Action Anticipated

- SWACO will work with USI to bind the policy.

RESOLUTION 048-26

Authorizing the Executive Director to enter into an agreement with USI Insurance Services, LLC, for the purchase of property insurance, waive the procurement requirements, and expend an amount not to exceed six hundred thousand dollars ($600,000.00).

Since SWACO has property risks inherent to its facilities and equipment, USI Insurance Services, LLC ("USI"), SWACO's risk management firm, has advised an independent property insurance policy would be beneficial for the agency.

Pursuant to Section 9.1 (b) of SWACO's Procurement Policy, the Board may waive any of the requirements in the Policy if it determines that it is in the best interest of SWACO to do so. Since USI has been SWACO's risk management firm for many years and is very familiar with SWACO's operations and potential risks, it would be in the best interest of SWACO to continue with USI and market the policy to multiple carriers for services. As such, Staff recommends the Board waive the competitive procurement requirements.

Staff therefore recommends the Board authorize the Executive Director to enter into an agreement with USI for the purchase of property insurance, waive the procurement requirements, and expend an amount not to exceed six hundred thousand dollars ($600,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to enter into an agreement with USI Insurance Services, LLC for the purchase of property insurance, waive the procurement requirements, and expend an amount not to exceed six hundred thousand dollars ($600,000.00).
2. Pursuant to Section 9.1 (b) of SWACO's Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 6 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Adopted: November 10, 2026

Vote: For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form: Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 048-26: Authorizing the Executive Director to enter into an agreement with USI Insurance Services, LLC, for the purchase of property insurance, waive the procurement requirements, and expend an amount not to exceed six hundred thousand dollars ($600,000.00).

Requested by: Patrick O'Block, Senior Accounting and Finance Manager

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Summary

- This resolution authorizes the purchase of property insurance to mitigate risks.
- The property policy includes coverage for buildings, business income/extra expense and equipment.

Purpose & Goals

- SWACO purchases insurance policies to mitigate risks and exposures.

Process Used

☐ Cooperative Purchasing ☐ Competitive Process ☒ Sole Source/Best Interest

- SWACO selected USI through a competitive process as their risk management consultant and USI marketed the policy to multiple carriers.

Fiscal Impact

Funds to cover this resolution will be included in the 2027 Operating Budget in the major category insurance and settlements.

Future Action Anticipated

- SWACO will work with its risk management consultant, USI, to bind coverage.

SWACO
FROM WASTE TO RESOURCES

RESOLUTION 049-26

Authorizing the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., for providing engineering design services related to the Morse Road Transfer Station improvements and expend an additional twenty-five thousand dollars ($25,000.00), for a total amount not to exceed six hundred seventy-five thousand dollars ($675,000.00).

Civil & Environmental Consultants, Inc. ("CEC") is providing engineering design services for the Morse Road Transfer Station ("MRTS") improvement project. The project is nearing completion. There have been multiple unforeseen circumstances that require additional work outside the original scope of the project. Most recently, a waterline was encountered within the footprint of the building extension. This requires creating and getting approved a water service plan with the city, design of a relocation of the waterline, redesign of the sanitary line that crosses the waterline, and update existing sanitary and storm permits with the city. This modification allows for the additional funding in order to complete the next steps of the project.

Staff therefore recommends the Board authorize the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., for providing engineering design services related to the Morse Road Transfer Station improvements and expend an additional twenty-five thousand dollars ($25,000.00), for a total amount not to exceed six hundred seventy-five thousand dollars ($675,000.00).

Requested by: Matt Reardon, Senior Environmental Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to modify the contract with Civil & Environmental Consultants, Inc., for providing engineering design services related to the Morse Road Transfer Station improvements and expend an additional twenty-five thousand dollars ($25,000.00), for a total amount not to exceed six hundred seventy-five thousand dollars ($675,000.00).
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote:
For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 049-26: Authorizing the Executive Director to modify the contract with Civil & Environmental Consultants, Inc., for providing engineering design services related to the Morse Road Transfer Station improvements and expend an additional twenty-five thousand dollars ($25,000.00), for a total amount not to exceed six hundred seventy-five thousand dollars ($675,000.00).

Requested by: Matt Reardon, Senior Environmental Manager

Summary

- Additional work is needed to finalize the project, including updating the record drawings based on construction, obtaining a water service plan from the City of Columbus after encountering a waterline within the project limits, and modifying the existing stormwater and sanitary plans due to the waterline.
- The modified contract costs are in line with the anticipated construction costs.

Purpose & Goals

- This project supports SWACO's Strategic Goal relating to solid waste disposal. Implementing these improvements will increase the capabilities of MRTS as a service station and provide better handling of the district's waste stream in an environmentally sustainable manner.

Process Used

☐ Cooperative Purchasing ☒ Competitive Process
☐ Sole Source/Best Interest ☐ Intergovernmental Cooperative Services Agreement

- Pursuant to SWACO's Procurement Policy, a Request for Qualifications ("RFQ") was issued to determine the best qualified firms to provide design services for the project. After evaluation and interviews, Civil & Environmental Consultants, Inc. was deemed to be best qualified.

Fiscal Impact

Funds to cover these expenditures were included in the 2026-2030 Capital Improvement Plan in the project Morse Road Transfer Station Improvements. The total for this project is planned at $6,865,627.

☐ Operating Budget ☒ Capital Improvement Plan ☐ Capital Equipment Plan ☐ Capital Outlays Plan

Future Action Anticipated

- None anticipated at this time.

RESOLUTION 050-26

Authorizing the Executive Director to enter into two (2) separate three- (3)-year contracts with Tetra Tech, Inc., dba Cornerstone Environmental Group, LLC and BEL Environmental Engineering, LLC for landfill Gas Collection and Control System design services and to expend an amount not to exceed four hundred thousand dollars ($400,000.00) with each supplier.

In order to maintain compliance with the facility Permits-to-Install and other applicable environmental regulations, SWACO is required to maintain an extensive Gas Collection and Control System ("GCCS") and related structures at the Franklin County Sanitary Landfill ("FCSL") and Model Landfill. The GCCS is designed to control landfill gas migration, assist in odor control, and also provide the landfill gas for the Archaea Energy project. SWACO contracts with design engineers to perform various services such as the incorporation of new wells, annual build-out modeling and design, assistance with public bidding and construction of the designed GCCS, design troubleshooting and header layouts, system recommendations, updating the Landfill GCCS Design Plan, and performing construction quality assurance.

Pursuant to SWACO's Procurement Policy, SWACO staff solicited proposals and determined the top two (2) proposers qualified to perform these services. This resolution authorizes the Executive Director to enter into two (2) separate three- (3)-year contracts in an amount not to exceed four hundred thousand dollars ($400,000.00) with each supplier. Total expenditures under these contracts, or the aggregate of all GCCS design services contracts approved at this time, shall not exceed the total budgeted amount for gas system operations over the term of this contract.

Staff therefore recommends the Board of Trustees authorize the Executive Director to enter into two (2) separate three- (3)-year contracts with Tetra Tech, Inc., dba Cornerstone Environmental Group, LLC and BEL Environmental Engineering, LLC for landfill GCCS design services and to expend an amount not to exceed four hundred thousand dollars ($400,000.00) with each supplier.

Requested by: Matt Reardon, Senior Environmental Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to execute two (2) separate three- (3)-year contracts with Tetra Tech, Inc., dba Cornerstone Environmental Group, LLC and BEL Environmental Engineering, LLC for landfill Gas Collection and Control System design services and to expend an amount not to exceed four hundred thousand dollars ($400,000.00) with each supplier.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote:
For: 8 Against: Ø Abs: Ø

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 050-26: Authorizing the Executive Director to enter into two (2) separate three (3) year contracts with Tetra Tech, Inc., dba Cornerstone Environmental Group, LLC and BEL Environmental Engineering, LLC for landfill Gas Collection and Control System design services and to expend an amount not to exceed four hundred thousand dollars ($400,000.00) with each supplier.

Requested by: Matt Reardon, Senior Environmental Manager

Summary

- SWACO installed a GCCS at FCSL in accordance with the New Source Performance Standards ("NSPS") in August 2005. The existing GCCS consists of approximately three hundred (300) vertical and horizontal extraction wells and associated header pipes.
- Landfill gas is conveyed through this pipe network to an onsite high Btu facility run by Archaea Energy ("Archaea"). As a backup, SWACO operates two (2) open candlestick flares and an enclosed flare, rated at seven thousand (7,000) scfm, one thousand three hundred fifty (1,350) scfm, and four thousand five hundred (4,500) scfm.
- SWACO also maintains the GCCS at Model Landfill, which stopped taking waste in 1985. However, various projects are necessary to ensure that the GCCS is operating efficiently.
- Design services are needed to ensure the GCCS at both sites are functioning properly.



FCSL Gas Collection and Control System

SWACO
FROM WASTE TO RESOURCES

Purpose & Goals

- This project supports SWACO's Mission by having an effective GCCS which prevents harmful landfill gas from migrating into the atmosphere or entering nearby residences.
- By sending the landfill gas to the Archaea high Btu facility, SWACO is transforming a greenhouse gas into a renewable energy source.

Process Used

☐ Cooperative Purchasing ☒ Competitive Process
☐ Sole Source/Best Interest ☐ Intergovernmental Cooperative Services Agreement

- Pursuant to SWACO's Procurement Policy, a Request for Qualifications ("RFQ") was issued to determine the best qualified firms to provide design services for the GCCS.
- SWACO received SOQs from six (6) firms.
- Of the six (6) SOQs received, Tetra Tech, Inc., dba Cornerstone Environmental Group, LLC and BEL Environmental Engineering, LLC were determined to be best qualified.

Fiscal Impact

Funds to cover these expenditures are included in both operating budget and capital improvement plan.

☒ Operating Budget ☒ Capital Improvement Plan ☐ Capital Equipment Plan ☐ Capital Outlays Plan

Future Action Anticipated

- None anticipated at this time.

RESOLUTION 051-26

Authorizing the Executive Director to enter into four (4) separate three- (3)-year task order contracts with Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T for general engineering services and to expend an amount not to exceed three hundred thousand dollars ($300,000.00) with each supplier.

SWACO requires engineering services at its facilities, which includes civil, structural, electrical, and mechanical services, surveying, regulatory reporting, and other site-specific environmental-related issues as needed. These tasks may or may not be directly related to landfill activities but require technical expertise in these disciplines.

Pursuant to SWACO's Procurement Policy, staff advertised a Request for Proposals ("RFP") for general engineering services. Seven (7) Statement of Qualifications ("SOQ") were received and after evaluation, Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T were deemed the best and most responsive. Multiple task-order contract awards induce competition and enable SWACO to procure the needed services at competitive prices. Projects will be awarded based upon availability, area of expertise, and service price quotes received from the vendors.

Staff therefore recommends the Board authorize the Executive Director to enter into four (4) separate three-(3)-year task order contracts with Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T for general engineering services and to expend an amount not to exceed three hundred thousand dollars ($300,000.00) with each supplier.

Requested by: Matt Reardon, Senior Environmental Manager

BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to execute four (4) separate three- (3)-year task order contracts with Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T for general engineering services and to expend an amount not to exceed three hundred thousand dollars ($300,000.00) with each supplier.
2. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote:
For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 051-26: Authorizing the Executive Director to enter into four (4) separate three- (3)-year task order contracts with Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T for general engineering services and to expend an amount not to exceed three hundred thousand dollars ($300,000.00) with each supplier.

Requested by: Matt Reardon, Senior Environmental Manager

Summary

- These contracts provide Staff with the ability to obtain specialized engineering services at SWACO facilities. Multiple task-order contract awards allow SWACO staff to solicit proposals and select work based on area of expertise and schedule.
- Projects performed under these contracts can be small-to-medium sized projects that do not warrant their own RFQ for design work.
- Total expenditures under these contracts, or the aggregate general engineering services contracts approved at this time, shall not exceed the capital or operating budgeted amount for general engineering services over the term of this contract.

Purpose & Goals

- These contracts will help with different projects for the next (3) three years that assist in fulfilling SWACO's core values to operate in a safe environment with transparency, efficiency, innovation, and fiscal responsibility.

Process Used

☐ Cooperative Purchasing ☒ Competitive Process
☐ Sole Source/Best Interest ☐ Intergovernmental Cooperative Services Agreement

- Pursuant to SWACO's Procurement Policy, a Request for Qualifications ("RFQ") was issued to determine the best qualified firms to provide general engineering services.
- SWACO received SOQs from thirteen (13) firms.
- Of the thirteen (13) SOQs received, Burgess & Niple, Inc., Burns & McDonnell Engineering Company, Inc., DLZ Ohio, Inc., and Evans, Mechwart, Hambleton & Tilton, Inc., dba EMH&T were determined to be best qualified.

Fiscal Impact

Funds to cover these expenditures are included in both operating budget and capital improvement plan.

☒ Operating Budget ☒ Capital Improvement Plan ☐ Capital Equipment Plan ☐ Capital Outlays Plan

Future Action Anticipated

- None anticipated at this time.

RESOLUTION 052-26

Authorizing the Executive Director to modify the contract with Environmental Enterprises, Inc. for the collection and processing of household hazardous waste, waive the procurement requirements, and expend an additional amount not to exceed five-hundred seventy-five thousand dollars ($575,000.00), for a total amount not to exceed three million four-hundred twenty-five thousand dollars ($3,425,000.00).

SWACO provides Household Hazardous Waste ("HHW") services to residents within its jurisdiction as prescribed by the Solid Waste Management Plan. These services enable residents to responsibly dispose of HHW materials at no charge by dropping them off at a permanent collection facility throughout the year or during mobile collection events that are held seasonally.

For many years, SWACO has provided HHW services through a contract with the current vendor, Environmental Enterprises Inc. ("EEI"). EEI is the only known vendor that operates a facility in SWACO's District that is available to the public for the drop-off of HHW materials.

SWACO's current contract with EEI expired earlier this year. SWACO has issued an RFP for the continuation of permanent and mobile HHW services and will enter into a new contract for services beginning January 1, 2027. The current resolution adds additional funding onto the current EEI contract in order to close out the existing contract and provide continuity of services for residents through the end of the year.

Pursuant to SWACO's Procurement Policy, the Board can waive procurement requirements if it has been determined that it is in the best interests of SWACO. Staff recommends this waiver in order to provide sufficient time for staff to complete negotiations of the new contract while still providing continuity of services for residents.

Staff therefore recommends the Board authorize the Executive Director to modify the contract with Environmental Enterprises, Inc. for household hazardous waste services until December 31, 2026, waive the procurement requirements, and expend an additional amount not to exceed five-hundred seventy-five thousand dollars ($575,000.00), for a total amount not to exceed three million four-hundred twenty-five thousand dollars ($3,425,000).

Requested by: Jonathan McCracken, Director of Sustainability and Operations

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BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. The Executive Director is authorized to modify the contract with Environmental Enterprises Inc. for the purchase of household hazardous waste collection and processing services and expend an additional amount not to exceed five-hundred seventy-five thousand dollars ($575,000.00), for a total not to exceed three million four-hundred twenty-five thousand dollars ($3,425,000).
2. Pursuant to Section 9.1(b) of the SWACO Procurement Policy, it is in the best interest of SWACO to waive the procurement requirements as contained in Section 6 of said Policy.
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote:
For: 8 Against: 0 Abs: 0

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

SWACO
FROM WASTE TO RESOURCES

Resolution Summary

Resolution 052-26: Authorizing the Executive Director to modify a contract with Environmental Enterprises, Inc. for the purchase of household hazardous waste collection and processing services, waive the procurement requirements, and expend an additional amount not to exceed five-hundred seventy-five thousand dollars ($575,000.00), for a total amount not to exceed three million four-hundred twenty-five thousand dollars ($3,425,000.00).

Requested by: Jonathan McCraken, Director of Sustainability and Operations

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Summary

- Staff requests authorization to add additional funds and extend the contract with Environmental Enterprises, Inc. for continuation of household hazardous waste collection and processing services.

Purpose & Goals

- SWACO's HHW program is one of the longest standing programs and provides the only opportunity for residents in SWACO's jurisdiction to properly dispose of a wide variety of household hazardous materials. It directly supports SWACO's mission to champion transformational diversion programs and safe disposal of the waste stream.

Process Used

☐ Cooperative Purchasing ☒ Competitive Process
☒ Sole Source/Best Interest ☐ Intergovernmental Cooperative Services Agreement

- This contract was originally competitively bid in 2023. Staff is recommending the Board waive the competitive process for this modification since it is in the Best Interest of SWACO. Staff is finalizing the competitive process for the new contract for these services commencing in 2027.

Fiscal Impact

Funding for this resolution is provided by:

☒ Operating Budget ☐ Capital Improvement Plan ☐ Capital Equipment Plan ☐ Capital Outlays Plan

Future Action Anticipated

- None at this time.

SWACO
FROM WASTE TO RESOURCES

RESOLUTION 053-26

Repealing Resolution No. 012-26 and Authorizing the Executive Director to enter into a contract with Environmental Enterprises Inc. for the collection and processing of household hazardous waste and expend an amount not to exceed three million five hundred thousand dollars ($3,500,000.00).

SWACO provides Household Hazardous Waste ("HHW") services to residents within its jurisdiction as prescribed by SWACO's Solid Waste Management Plan. These services enable residents to responsibly dispose of HHW materials at no charge by dropping them off at a permanent collection facility throughout the year or during mobile collection events that are held seasonally.

This Board previously approved Resolution No. 012-26 authorizing the Executive Director to enter into a contract for the collection and processing of Household Hazardous Waste (HHW). However, during the contracting process an omission was found in the proposal submitted by the vendor. In an abundance of caution and in full transparency, SWACO terminated the competitive process and re-bid the contact.

SWACO's HHW program is one of its longest standing programs and provides the only opportunity for residents in SWACO's jurisdiction to properly dispose of a wide variety of household hazardous materials, such as paint, old gasoline and automotive fluids, pesticides, mercury-containing items, fluorescent bulbs, and batteries. SWACO's current contract for HHW services was established in 2023 and will expire on December 31, 2026. Pursuant to SWACO's procurement policy, SWACO issued an RFP for the provision of permanent and mobile HHW services. In response to that RFP, two proposals were received, and Environmental Enterprises, Inc. submitted the proposal deemed to be lowest and best to provide HHW services.

Staff therefore recommends the Board authorize the Executive Director to enter into a contract with Environmental Enterprises, Inc. for the collection and processing of household hazardous waste and expend an amount not to exceed three million five hundred thousand dollars ($3,500,000.00).

Requested by: Jonathan McCracken, Director of Sustainability and Operations

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BE IT RESOLVED by the Board of Trustees of the Solid Waste Authority of Central Ohio that:

1. Resolution No. 012-26 is repealed in its entirety.
2. The Executive Director is authorized to execute a contract with Environmental Enterprises, Inc. for the collection and processing of household hazardous waste and expend an amount not to exceed three million five hundred thousand dollars ($3,500,000.00).
3. This resolution shall be in full force and effect from and immediately upon its adoption.

Date Approved: November 10, 2026

Vote: For: 8 Against: Ø Abs: Ø

Susan Tilgner
Chair, Board of Trustees

Rebecca L. Egelhoff, Secretary

Approved as to Form:

Rebecca L. Egelhoff, Director of Legal Affairs

Resolution Summary

Resolution 053-26: Authorizing the Executive Director to enter into a contract with Environmental Enterprises, Inc. for the collection and processing of household hazardous waste and expend an amount not to exceed three million five hundred thousand dollars ($3,500,000.00).

Requested by: Jonathan McCracken, Director of Sustainability and Operations

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Summary

- Staff requests authorization to enter into a contract with Environmental Enterprises, Inc. for continuation of household hazardous waste collection and processing services.

Purpose & Goals

- SWACO's HHW program is one of its longest standing programs and provides the only opportunity for residents in SWACO's jurisdiction to properly dispose of a wide variety of household hazardous materials. It directly supports SWACO's mission to champion transformational diversion programs and safe disposal of the waste stream.

Process Used:

☐ Cooperative Purchasing ☒ Competitive Process
☐ Sole Source/Best Interest ☐Intergovernmental Cooperative Services Agreement

Fiscal Impact

☒ Operating Budget ☐ Capital Improvement Plan ☐ Capital Equipment Plan ☐ Capital Outlays Plan

- Funds to cover these expenditures were included in the 2027 Operating Budget in the major account category education, enforcement, and recycling contracts. The total education, enforcement, and recycling contracts for 2027 is budgeted at two million one hundred forty-six thousand dollars ($2,589,000.00). Multi-year contracts will include funds to be budgeted for subsequent year(s) to cover contractual obligations.

Future Action Anticipated

- Possible piloting of community collection of some HHW materials, which would then be transported and processed at the EEI permanent location, testing a "hub-and-spoke" model that could be expanded in the future and reduce the need for mobile collection events.